

## HERMANTOWN COMMUNITY SCHOOLS

### Minutes: September 14, 2020

The Board of Education of Hermantown Independent School District No. 700 met in regular session on Monday, September 14, 2020. Chair, Dianne Mathews, called the meeting to order at 6:01 P.M.

Mission Statement – Partnering with the community to support and prepare all learners to create their own future.

Members present: Gary Kneisl, Karly Madill, Dianne Mathews, Aaron Salmela, Tim Peterson, Jonathan Thornton, Ex-officio Member Wayne Whitwam, Superintendent, and Lance Takkunen, Director of Business Services.

Visitors: Jenny Wiese, Gretchen Appelwick, Sarah Turcotte, John Muenich, Lynda Nikko

### **SCHOOL BOARD MEETINGS HELD AT MIDDLE SCHOOL AUDITORIUM FOR BOARD MEMBERS ONLY – BY ELECTRONIC MEANS FOR THE PUBLIC**

All future meetings of the Hermantown Community School Board will be conducted in accordance with the MN Statutes 13D.021.

#### **APPROVE AGENDA**

- *A motion was made by Salmela and seconded by Madill to approve the amended agenda with the following additions, deletions, or corrections: remove Approval of Minutes of Previous Board Meetings from Consent Agenda to approve edits as a stand-alone item, remove Personnel Item letter e Lateral Work Design for Middle School Music Long-Term Substitute Teacher, and add under New Business Certify Proposed Levy for the School District Pay 2021 as letter C. Passed unanimously.*

#### **APPROVE CONSENT AGENDA**

- Approval and Authorization of Audited Vouchers for Payment #105219-105309
- Approval of Personnel Items
  - Resignation of Mary Hendrickson as Early Learning Program Assistant and Lateral Work Design to post position.
  - Resignation of Belinda Field as Elementary Title 1 Paraprofessional and Lateral Work Design to post position.
  - Resignation of Kaley Quanrud as Kid's Zone Child Care Aid and Lateral Work Design to post position.
  - Resignation of Amanda Bengtson as Early Childhood Screening Coordinator and Lateral Work Design to post position.
  - Lateral Work Design for Elementary School Paraprofessional.
  - Lateral Work Design for 0.5 Second Grade Long-Term Substitute Teacher.
  - Memorandum to Employ Anna Matzdorff as Kid's Zone Child Care Aid.
  - Memorandum to Employ Jodi Bartness as Early Learning Program Assistant.
  - Memorandum to Employ Rachel Glunz as Early Learning Program Assistant.
  - Memorandum to Employ Melissa Drouillard as 2 Hour Food Service Cashier.
  - Memorandum to Employ Miranda Gustad as Elementary Paraprofessional.
  - Memorandum to Employ Casey Loken as Janitor.
  - Memorandum to Employ Dana Carlson as Elementary Paraprofessional.
  - Memorandum to Employ Seth Schweiger as Elementary Paraprofessional.
  - Memorandum of Change of Assignment for Andy Olson.
  - Memorandum of Change of Assignment for Lorene Botten.
  - Memorandum of Change of Assignment for Andy Fenske.
  - Memorandum of Change of Assignment for Rachel Carroll.
  - Memorandum of Change of Assignment for Sara Reid.
  - Memorandum of Change of Assignment for Kristina Johnson.
  - Memorandum of Change of Assignment for Heather Malmstrom.
  - Memorandum of Change of Assignment for Katie Tima.

- Approval of Special Ed Teacher Long Term Sub contract for LauraLee Raukar
- Leave of Absence of Courtney Kjoberg
- *A motion was made by Peterson and seconded by Madill to approve the Consent Agenda. Passed unanimously.*

#### **APPROVE MINUTES OF BOARD MEETINGS DATED AUGUST 17, 18, 24, 31, 2020**

- *A motion was made by Madill and seconded by Salmela to approve the changes to the Minutes. Passed unanimously.*

#### **ACCEPT DONATIONS**

- *A motion was made by Thornton and seconded by Kneisl to accept donations to the General and Extra-Curricular Funds received thru September 14, 2020. Passed unanimously.*

#### **COMMENTS AND CONGRATULATIONS**

- Muenich recognized Julie Borgeson and Makenzie Johnson for their work in creating the hybrid schedule in a short amount of time. Wiese recognized Kelsey Olin and Ashley Braun for Middle School and Appelwick recognized the work of Jen Larson & Sue Kyllonen for helping with scheduling at the Elementary School.
- Muenich recognized Andrew Olson for Student Council posting signage welcoming students back to school.
- Whitwam recognized Scott Carter and Dean Wargin for doing a great job representing the district in separate news stories.
- Salmela thanked all teachers and staff for preparing for hybrid learning model in a very short amount of time. Recognized the amount of effort to keep two classes going and doubling their prep time.
- Madill stated that the open house video for Middle School and High School was great and made students excited to get back to school.
- Mathews appreciated the amount of effort put into making the first week of school successful by teachers and staff.

**RECOGNITION OF VISITOR BUSINESS** – No Visitor Business, New Procedure announced:  
Public comments for Board consideration must be submitted via email at: [sturcotte@isd700.org](mailto:sturcotte@isd700.org) or regular mail to: Hermantown Community Schools – 4307 Ugstad Rd – Hermantown, MN 55811 by 12:00 PM the Monday that precedes the regularly scheduled Board Meeting.

#### **CORRESPONDENCE**

- Thornton received a letter on August 19 from the President of the Teacher’s Union with praise and some concerns regarding the August 18 school board meeting.

#### **SUPERINTENDENT’S DISCUSSION ITEMS**

- Enrollment Update. As of 9-1-2020 the enrollment is 2097
- COVID-19 Update. As of August 29, the average daily cases for our area dropped to 9.9/10,000, however, the number went up to 13.1/10,000 as of September 14. The Regional COVID-19 team recommended that we wait two weeks to see where the numbers are trending. If the numbers stay the same or go down, Elementary may return to full-time in person learning. For Middle School/High School to go back full time, the numbers would have to be below 10/10,000 and stay there.
- Start of the Year. Students are happy to be back, but things are a bit quieter.
- CRF Funds. Due to the state by October 1, but we plan to have our request submitted by September 15. Middle School using 0.2 overloads for gym and music to break students into smaller groups – grant covers \$3,000. Audit of ventilation systems would cost approximately \$4,000 per building for Elementary and Middle School/High School. Jamar was selected to begin the audit on September 21, but the board requested additional estimates before work begins.

## COMMITTEE REPORTS

- Beth Clark, Hermantown Activities Director, invited members of Centricity Credit Union to take a tour of newly renovated Centricity Credit Union Stadium – Corey Veech Field. Invited the guests to attend the girls’ soccer game free of charge that night.
- Hermantown Legacy Fund met on how to give back to the community as they are unable to host Taste of Hermantown this year due to COVID-19.
- Mathews – MSBA phase III and phase IV trainings available via webinar.

## OLD BUSINESS

- *A Motion was made by Peterson and seconded by Kneisl to approve the bid process for snow plowing. Passed unanimously.*
- *A motion was made by Madill and seconded by Thornton to approve the title IX sex nondiscrimination policy, grievance and procedure process. Passed unanimously.*
- *A motion was made by Salmela and seconded by Thornton to accept the extended leave of absence agreement dated 9/11/2020 for Mark Ostazeski. Peterson – NAY, Mathews – NAY, Kneisl – NAY, Salmela – YAY, Thornton – YAY, Madill – NAY. Motion failed via roll call vote, 2 – AYE, 4 – NAY.*

## NEW BUSINESS

- Child Care – 120 children require care as Tier 1 families, while 30 additional children are paying for care. Doing the best we can to be within state mandate. No action taken.
- Ventilation Audit – Covered in Superintendent Discussion Items. No action taken.
- Certify Proposed Levy for the School District Pay 2021 – Not agreeing to a number limit, but the term “maximum.” No action taken.

## ADJOURNMENT

- *A motion was made by Kneisl and seconded by Madill to adjourn the meeting at 7:48 p.m. Passed unanimously.*

Respectfully Submitted,

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Jonathan Thornton, Clerk

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Dianne Mathews, Chair