

HERMANTOWN COMMUNITY SCHOOLS

Minutes: July 24, 2017

The Board of Education of Hermantown Independent School District No. 700 met in regular session on Monday, July 24, 2017, at the Administration Board Room. The meeting was called to order at 6:00 P.M.

Members present included, Deanna Gronseth, Karly Madill, Dianne Mathew, Blaine Peterson, Aaron Salmela, Jonathan Thornton, and Ex-officio member Kerry Juntunen, Superintendent, and Patrick Chaffey, Director of Business Services.

Visitors: Garlynn Rosandich.

APPROVE AGENDA

A motion was made by Peterson and seconded Gronseth to approve the amended agenda with the following additions, deletions, or corrections: Remove under consent agenda: Memorandum to Employ _____ as Physical Education/Adaptive Physical Education Teacher. Passed Unanimously.

APPROVE CONSENT AGENDA

- Approval of Minutes of Previous Board Meeting: June 26, 2017
- Approval and authorize payment of audited vouchers #97056-97181.
- Approval of Personnel Items
 - Resignation of Kim Langen as Cook's Helper and Lateral Work Design to post position.
 - Memorandum to Employ Emily Ball as Upper Elementary Teacher.
 - Memorandum to Employ Chelsea King as Focus Teacher.
 - Leave of Absence of Jenny Larson.

A motion was made by Salmela and seconded by Thornton to approve the Consent Agenda. Passed Unanimously.

RESOLUTION TO ACCEPT DONATIONS - NONE

COMMENTS AND CONGRATULATIONS

- Salmela mentioned the Awards given to the District for the new facilities.

RECOGNITION OF VISITOR BUSINESS - NONE

CORRESPONDENCE – NONE

SUPERINTENDENT'S DISCUSSION ITEMS

- Essentia Health Regional Wellness Center Update. (including work on transference of old Middle School site to the District). Agreement under review by the District attorney.
- Honeywell Business Solutions.
- Negotiation Update. Negotiations continue for some of the individual contracts. The Educational Support Personnel unit has voted unanimously to accept the terms tentatively agreed to by their negotiation team and the District representatives. The Teachers unit is expected to bring a tentative contract to their group soon. Negotiations continue with the principals and confidential secretaries' group.
- Summer Maintenance and Facility Upgrades. Juntunen provided an update to facility projects being completed this summer.
- Other. The new web page is new completion. Expected roll out will be August 21, 2017.

COMMITTEE REPORTS

- Peterson reported on the Facilities meeting. Summer projects are being completed
- Mathews met with the auditors to answer questions for the District's annual audit.

RESOLUTION DISCONTINUING POSITION

- *A motion was made by Madill and seconded by Salmela to approve the resolution discontinuing position. Passed unanimously.*

OLD BUSINESS

- Resolution to transfer District Property to the City of Hermantown for the Purpose of Constructing the Essentia Health Regional Wellness Center. Tabled.
- *A motion was made by Thornton and seconded by Peterson to approve the corporate authorization resolution to add a new Bank Account at North Shore Bank for the District Employees Flex Spending Account. Passed unanimously via roll call vote.*
- *A motion was made by Salmela and seconded by Thornton to approve the updates to the Elementary School Parent/Student Handbook. Passed unanimously.*
- *A motion was made by Madill and seconded by Peterson WHEREAS Independent School District 700, Hermantown Community Schools (the District) needs to continually maintain District Facilities, be it RESOLVED that the 2019 Application for Long-Term Facilities Maintenance Revenue is approved by the Hermantown Community Schools' Board of Education, July 24, 2017. Passed unanimously via roll call vote.*
- *A motion was made by Gronseth and seconded by Mathews to approve the resolution for Policy #534 Unpaid Meal Charges. Passed unanimously via roll call vote.*

NEW BUSINESS

- Approval of MSBA Membership. No action taken.
- Policy #807 Health and Safety. No action taken.
- Policy #444 Compassion. No action taken.
- Payroll/Benefits Specialist Job Description. No action taken.
- Accounts Payable/Accounting Coordinator Job Description. No action taken.
- Administrative Assistant/MARSS Coordinator Job Description. No action taken.
- Payroll/Student Activity Clerk Job Description. No action taken.

CLOSED SESSION FOR THE PURPOSE OF DISCUSSING NEGOTIATION STRATEGIES

A motion was made by Peterson and seconded by Madill to close the meeting for the purpose of discussing negotiation strategies at 6:57 p.m. Passed Unanimously.

A motion was made by Salmela and seconded by Thornton to open the closed meeting for the purpose of discussing negotiation strategies at 7:00 p.m. Passed Unanimously.

A motion was made by Mathews and seconded by Peterson to close the closed meeting for the purpose of discussing negotiation strategies at 8:30 p.m. Passed Unanimously.

REOPEN MEETING TO THE PUBLIC

A motion was made by Salmela and seconded by Peterson to reopen the meeting to the public at 8:30 p.m. Passed Unanimously.

ADJOURNMENT

A motion was made by Peterson and seconded by Thornton to adjourn the meeting at 8:31 p.m. Passed Unanimously.

Respectfully Submitted,

Deanna Gronseth, Clerk/Treasurer

Dianne Mathews, Chair