

HERMANTOWN COMMUNITY SCHOOLS

Minutes: July 23, 2018

The Board of Education of Hermantown Independent School District No. 700 met in regular session on Monday, July 23, 2018, at the Administration Board Room. Chair, Dianne Mathews, called the meeting to order at 6:01 P.M.

Members present: Erin Bellefy, Dianne Mathews, Blaine Peterson, Jon Thornton, and Ex-officio Member Kerry Juntunen, Superintendent, and Lance Takkunen, Director of Business Services.

Absent: Karly Madill and Aaron Salmela.

Visitors: John Muenich, Deb Reynolds, and Lynda Nikko.

APPROVE AGENDA

A motion was made by Thornton and seconded Bellefy to approve the amended agenda with additions, deletions, or corrections: Add under IV Item D: Memorandum to Employ Jenna Chiantera as HE/Physical Education Teacher, Memorandum to Employ Mike Zagelmeyer as Head Football Coach, Lateral Work Design for Assistant Football Coach, and Lateral Work Design for 1.0FTE Elementary School Teacher. Passed unanimously.

APPROVE CONSENT AGENDA

- Approve Minutes of Board Meeting dated June 25, 2018.
- Approve and authorize payment of audited vouchers #99812-99951.
- Approval of Personnel Items
 - Resignation of Daryl Illikainen, HS PE/Health Teacher, Head Football Coach and Assistant Golf Coach, and Lateral Work Designs to post positions.
 - Resignation of Michael Sweeney, Assistant HS Varsity FB Coach, and Lateral Work Design to post position.
 - Resignation of Gary Jenny Junior High Boys' Track Coach, and Lateral Work Design to post position.
 - Resignation of Gary Jenny as Junior High Girls' Basketball Coach and Lateral Work Design to post position.
 - Resignation of Dale Mundle as Junior High Girls' Basketball Coach and Lateral Work Design to post position.
 - Resignation of MaKenzie Johnson as Junior High Volleyball Coach.
 - Memorandum to Employ Erin Stepan as 3.5 Hour Cook's Helper, effective July 24, 2018.
 - Memorandum to Hire Krista Paulick as 2-Hr Cashier, effective July 24, 2018.
 - Memorandum to Employ Andrew Olson as Student Council Advisor, effective July 24, 2018.
 - Memorandum to Employ Gretchen Appelwick as 1.0 FTE Dean of Students effective August 28, 2018.
 - Memorandum to Employ Mike Sweeney as 1.0 FTE Dean of Students effective August 28, 2018.
 - Memorandum to Employ Amy Novitski as Title 1 Paraprofessional.
 - Lateral Work Design for a 3 hour Food Service Worker.
 - Lateral Work Design for a Bus Aide.
 - Lateral Work Design for a .5 Elementary Teacher.
 - Lateral Work Design for an Elementary Special Education Paraprofessional.
 - Lateral Work Design for Licensed School Nurse.
 - Lateral Work Design for .5 Physical Education Teacher.
 - Memorandum to Employ Jenna Chiantera as HE/Physical Education Teacher.

A motion was made by Mathews and seconded by Peterson to approve the Consent Agenda. Passed Unanimously

A motion was made by Thornton and seconded by Bellefy to approve the Memorandum to Employ Jenna Chiantera as HE/Physical Education Teacher. Passed unanimously.

A motion was made by Mathews and seconded by Thornton to approve the Memorandum to Employ Mike Zagelmeyer as Head Football Coach and Lateral Work Design for Assistant Football Coach.

A motion was made by Bellefy and seconded by Peterson to approve the Lateral Work Design for 1.0 FTE Elementary School Teacher. Passed unanimously.

RESOLUTION TO ACCEPT DONATIONS – NONE

COMMENTS AND CONGRATULATIONS

- Deb Reynolds, Elementary School Principal thanked the Playground Committee and all is moving along. Very committed group and appreciate everything they are doing.
- John Muenich, High School Principal thanked Donna Drontle for the pollinator garden and all her hard work on getting grants for this project.
- Juntunen congratulated Steve Stupak and his crew for doing an awesome job keeping the grounds looking good. Lots of people in the Community commenting on how nicely everything looks.

RECOGNITION OF VISITOR BUSINESS – NONE

CORRESPONDENCE

- Juntunen received a letter from St. Louis County regarding payment for transportation. State law requires transportation for children in foster care. There is a funding mechanism where the County will pay up to 50% of the transportation costs.

SUPERINTENDENT'S DISCUSSION ITEMS

- Enrollment Update. Enrollment update is being solidified. Once complete if there is room the parents on the waiting list will be contacted.
- Extracurricular Activity Quarterly Report. Included in packet.
- Essentia Regional Health and Wellness Center Update. Walls going up by the end of August. Should be closed in prior to snow fall. The rough framing work will occur soon. Digging for the pool will be taking place within the week. New YMCA Director has had a meeting with Kerry to review mutual agreement on mowing of grass, snow removal and parking. Letter to District stating that Essentia has given \$1.1 million dollars over the past 16 years in donation for athletic trainers to be at sporting events. Essentia is also giving another person that will assisting current trainer.
- Elementary Playground Construction Update. Shipment of materials delayed. The layout of the playground equipment will occur the on July 30, 2018. There is still a need for crew to show up and assist. The volunteer effort will still go on and the playground will be completed and this still goes on. Steve Stupak will start the retaining wall on July 24, 2018. Materials are all in place and the wall will be capped as well. The crew is being resilient and committed in getting this thing done.
- Advertising - Turf Discussion. First local business has been contacted for assistance in advertising and funding. The goal is to have the football field turfed by 2019.
- Early Learning Center Update. Erin Bellefy to provide update. Core Values are being developed and will be the basis of the Center.
- Policy Changes from MSBA and included in that discussion some changes to Policy #606. Given to the Board at this meeting. Changes are in red. Please review. Matched with legislative updates. Review Policy #606 which relates to textbook curriculum.
- Facility Safety Enhancement Grants from MDE. Seminar on July 24, 2018 to review a grant opportunity in the amount of \$500,000 for Safety. Some guidelines have already been developed. Juntunen and Takkunen to review this and will act on quickly, as this is a first come and first served. Please send Juntunen any ideas for this grant.

- Other.
 - Question on the Volkswagen EPA grant that is available. The District is not in a bus buying year.
 - Paraprofessional have filed another grievance, exactly the same. Request to add this new grievance to the existing grievance. The District would accept the arbitrators ruling.

COMMITTEE REPORTS

- Bellefy attended the Early Learning Center Committee. Wold minutes were distributed from July 18, 2018 meeting. On July 9, 2018 tours were conducted. 12 individuals from a variety of backgrounds and roles attended this tour. Well-structured tour, with the building personnel that were available to showcase each building. Wold is listening to the group and adapting as changes and recommendations come from the District. 4 meetings are planned to review the project. Joint use of space was consistently discussed. Core Values – key on welcoming feel. Good first impression. Family friendly. Next meeting is July 24, 2018 from 3pm – 5pm.
- Thornton attended the Hermantown Legacy fund Meeting. Discussion on branding. Logo and consistent messaging is a first requirement. Not going to be part of the Hermantown Harvest Fest. Still waiting for the IRS to confirm the 501c application. Marketing will be discussed and a plan will developed and a funding mechanism to fund the branding/marketing. Next meeting will focus how to get the brand out.

OLD BUSINESS

- *A motion was made by Peterson and seconded by Bellefy to Accept Upper Lakes Food as the Prime Vendor for Food Service. Passed unanimously.*
- *A motion was made by Thornton and seconded by Mathews to Approve MSBA Membership for 2018-19. Passed unanimously.*
- *A motion was made by Thornton and seconded by Peterson WHEREAS Independent School District 700, Hermantown Community Schools (the District) needs to continually maintain District Facilities, be it RESOLVED that the 2019 Application for Long-Term Facilities Maintenance Revenue is approved by the Hermantown Community Schools' Board of Education, July 23, 2018. Passed unanimously via roll call vote.*

NEW BUSINESS

- MSBA - “Model Policy Revisions (Additions/Changes) for the 2017 Legislative Session” and Policy #606 Revision. No action taken.

ADJOURNMENT

A motion was made by Peterson and seconded by Mathews to adjourn the meeting at 6:50 p.m. Passed Unanimously.

Respectfully Submitted,

Karly Madill, Clerk/Treasurer

Dianne Mathews, Chair