

HERMANTOWN COMMUNITY SCHOOLS
Minutes: June 25, 2018

The Board of Education of Hermantown Independent School District No. 700 met in regular session on Monday, June 25, 2018, at the Administration Board Room. Chair, Dianne Mathews, called the meeting to order at 6:00 P.M.

Members present: Erin Bellefy, Karly Madill, (Treasurer/Clerk), Dianne Mathews, (Chair) Blaine Peterson, Aaron Salmela, and Ex-officio member Kerry Juntunen, Superintendent
Absent: Jonathon Thornton and Ex-officio member Patrick Chaffey

Visitors: Lynda Nikko, Gretchen Applewick, Amy Hexum and Jenny Wiese

APPROVE AGENDA

A motion was made by Mathews and seconded Peterson to approve the amended agenda with additions, deletions, or corrections: Passed unanimously

- Strike Item XIII B from the Agenda
- Add Item(s):
 - Authorize Lance Takkunen (along with Kerry Juntunen) to lease, purchase and contract for goods and services within the budget approved by the School Board
 - Name Lance Takkunen (along with Shelly Janson and Tari Aanonsen) as designated representatives for the purpose of making electronic fund transfers on behalf of the School District

APPROVE CONSENT AGENDA

- Approve Minutes of Board Meeting dated June 11, 2018.
- Approve and authorize payment of checks #4430, and audited vouchers #99691-99811, charged to the following funds, and the Bank and Electronic Transfers
- Approval of Personnel Items
 - Memorandum to employ Pamela Samec, as Elementary Teacher
 - Memorandum of Change in Staffing for Mike Tipple, to 1.0 FTE HS Math Teacher
 - Memorandum of Change in Staffing for Rebecca Schmidt, to 1.20 Math Teacher
 - Memorandum of Change in Staffing for Amy Heikes, to HS Library Clerk
 - Retirement of Helen McGovern, EC Program Assistant, effective 6/15/2018 and Lateral Work Design
 - Memorandum to employ Mary Meier, as .60 English Teacher

A motion was made by Salmela and seconded by Madill, to approve the Consent Agenda: Passed Unanimously

RESOLUTION TO ACCEPT DONATIONS

- Donations to General and Extracurricular Funds Received

A motion was made by Peterson and seconded by Bellefy, to accept donations to the General and Extra-Curricular Funds received through 6-25-2018. Passed unanimously.

COMMENTS AND CONGRATULATIONS

- Elementary, Middle and High School Reports
 - Beth Clark congratulated the following students, who were named to All Conference Teams for Spring 2018 Sports: **Baseball:** Elliott Peterson, (Honorable Mention: Austin Hess); **Softball:** Hannah Mihalik, Jenna Reynolds, Gabby Blomdahl and Alana Mayry, (Honorable Mention: Katelyn Ewer); **Boys Track:** Mason Thedens, David Birkeland, David Cornelius, Mark Monte, Darby Gamradt, Zach Zotti; **Girls Track:** Brita Birkeland,

Allison Anderson, Ellie Gamradt, Alexys Lewis, Macy Sieger, Kellyn Biondi, Maiah Christianson, Macie Sisson, Addie Peterson; **Golf:** Zach Carson, Megan Chaffey, Francesca Otterson, Trinity Sundbom, Callie Showalter, Dehli Heikes; **Tennis:** Alex Lehner, Ryan Lenz

- Congratulations also went to the following students, who advanced to State Competition: Mason Thedens (track); Austin Danelski, Steve Kragseth, Megan Chaffey and Frankie Otterson (Golf)

RECOGNITION OF VISITOR BUSINESS – NONE

CORRESPONDENCE

- Kerry Juntunen shared communication from MSBA, which highlights changes to legislature and impacts to school districts; more about these impacts and changes will be reviewed at future meetings

SUPERINTENDENT’S DISCUSSION ITEMS

- Enrollment Update: Enrollment remains stable.
- Early Learning Center Update: Ongoing design option discussions. July 9th: Committee meeting and tours.
- Leadership Summit: Principals and Kerry attended event at Fortune Bay Casino. Leadership team will debrief and report back to board related to opportunities for improvements.
- 82nd Airborne – Introduction: Kerry and Blaine attended event to learn more about how to increase opportunities for partnerships with United States Army and tour of Ft. Bragg in North Carolina. The Airborne offered to do district training on resiliency free of charge.
- Meeting Reminder – One Board Meeting in July (July 23, 2018)

RESOLUTION TO CLOSE OPEN ENROLLMENT FOR SPECIFIC GRADE LEVELS FOR THE 2018-19 ACADEMIC YEAR

A motion was made by Salmela and seconded by Peterson to approve closing grades 7, 8 & 9 to Open Enrollment for the 2018-19 School Year. Passed unanimously

COMMITTEE REPORTS - Board Members’ reports on Committee or Meetings attended

- Blaine Peterson met with the Facilities Committee: Playground work is ongoing; buildings’ summer maintenance is ongoing; the fence is up around Wellness Center demo site. LTFM projects include: tennis court repair and administration building parking lot repair. Completed repair includes: repair to the track, Middle School doors, and weather stripping to the Elementary School doors.
- Dianne Mathews met with auditors to assist with transition needed for the new Business Services Director, Lance Takkunen. There may be a delay to complete the FY 2018 audit due to a new business manager being employed. No concerns are noted with this delay.

OLD BUSINESS

- *A motion was made by Mathews and seconded by Peterson to approve the 2018-19 Contract with Minnesota Rural Education Association (MREA) – Passed unanimously*
- *A motion was made by Bellefy and seconded by Madill to approve the Resolution to Approve the 2018-19 ARCC Specific Services Contract – Passed unanimously*

- *A motion was made by Madill and seconded by Salmela to approve the Resolution to call the election for School Board Members – Passed unanimously*
- Discussion of Document “Tiered Approach to Activities” - Questions remain between the Board and Beth Clark regarding the document, processes related to the Tiered Approach as well as the current and future state of funding activities.
- *A motion was made by Salmela and seconded by Madill to approve the New Position Request of 1.0 FTE, in order to add full time Dean of Student positions in both the Middle and Elementary School. Passed unanimously*

NEW BUSINESS

- Approve Vendor: Upper Lakes Foods as the prime vendor for Food Service Department
- Approve Membership: Minnesota School Boards Association (MSBA)
- *A motion was made by Mathews and seconded by Peterson to Authorize Lance Takkunen to lease, purchase, and contract for goods and services within the budget approved by the School Board effective July 2, 2018. Passed unanimously.*
- *A motion was made by Peterson and seconded by Salmela, to Name Lance Takkunen as designated representative for the purpose of making electronic fund transfers on behalf of the School District, effective July 2, 2018. Passed unanimously.*

ADJOURNMENT

Motion by Peterson and seconded by Bellefy to adjourn the meeting at 7:40 p.m. Passed Unanimously.

Respectfully Submitted,

Karly Madill, Clerk/Treasurer

Dianne Mathews, Chair