

HERMANTOWN COMMUNITY SCHOOLS
Minutes: June 11, 2018

The Board of Education of Hermantown Independent School District No. 700 met in regular session on Monday, June 11, 2018, at the Administration Board Room. Chair, Dianne Mathews, called the meeting to order at 6:00 P.M.

Members present included, Erin Bellefy, Karly Madill, (Treasurer/Clerk), Dianne Mathews, (Chair) Blaine Peterson, Aaron Salmela, and Ex-officio member Kerry Juntunen, Superintendent
Absent were Jonathon Thornton and Ex-officio member Patrick Chaffey

Visitors: Lynda Nikko, Kristal Berg and Amy Hexum

APPROVE AGENDA

A motion was made by Peterson and seconded Madill to approve the amended agenda with additions, deletions, or corrections: Passed unanimously

- Drew Jensen is the name to be added for the Youth Enrichment/Development and School Age Care Coordinator
- Memorandum to hire Penny Mayer as ESY Special Education Teacher and Lateral Work Design
- Memorandum to hire Zachary Jensen, Summer Janitorial Help

APPROVE CONSENT AGENDA

A motion was made by Salmela and seconded by Mathews, to approve the Consent Agenda, as follows: Passed Unanimously

- Approve Minutes of Board Meeting dated May 29, 2018.
- Approve and authorize payment of checks #4429, audited vouchers #99572-99690, and voided checks #97777 and 97811, charged to the following funds, and the Bank and Electronic Transfers
- Approval of Personnel Items
 - Memorandum to Employ Drew Jenson as Youth Development/Enrichment and School Age Child Coordinator
 - Memorandum to Employ Ryan Lenz, as Summer Student Employee-Lawn Care
 - Memorandum to Employ Mark Lanthier, as Janitor, pending successful background study
 - Resignation of Carlie Wingen, Kidzone Child Care Aide, effective May 31, 2018
 - Resignation of Diane Wilbert, Kidzone Child Care, effective June 7, 2019
 - Resignation of Elyzabeth Ohman, Food Service Dishwasher, effective June 9, 2018 and Lateral Work Design
 - Resignation of Lana Arro as Student Council Advisor, effective June 30, 2018 and Lateral Work Design (
 - Resignation of Jodi Olbin as Student Council and Spirit Co-Advisor, effective June 30, 2018 and Lateral Work Design
 - Lateral Work Design for 3.5 hr Cook's Helper
 - Leave of Absence Request, Larry Johnson, Janitor
 - Leave of Absence Request, Christopher Gast
 - Memorandum to Employ ESY 2018 Staff: Natalie Brendon, Angela Hudspith, Melanie Olson, Kelsey Krautkremer, Anna Hazebroek, Terri Magdzas and April Gustafson
 - Resignation of Edgar Scilex, Bus Driver, effective August 3, 2018 and Lateral Work Design
 - Resignation of Cheryl Scilex, Title 1 Paraprof., effective June 7, 2018, and Lateral Work Design
 - Memorandum to Employ, Penny Mayer, ESY, special education
 - Memorandum to Employ Zachary Jensen, as summer help

- Motion to remove Patrick Chaffey as a Bank Signer at Northshore Bank and Centricity Credit Union

A motion was made by Salmela and seconded by Bellefy to approve the Consent Agenda: Passed Unanimously

DIRECTOR OF BUSINESS SERVICES CONTRACT

- **Approve Contract Terms for the Director of Business Services, for selected Candidate**

A motion was made by Mathews and seconded by Peterson to accept the terms of the contract for the Director of Business Services. Passed unanimously

RESOLUTION TO ACCEPT DONATIONS

- Donations to General and Extracurricular Funds Received

A motion was made by Madill and seconded by Peterson to accept donations to the General and Extra-Curricular Funds received through 6-11-2018. Passed unanimously.

COMMENTS AND CONGRATULATIONS

- Elementary, Middle and High School Reports
 - John Muenich thanked Kris Zagelmeyer for her work in making the graduation run so smoothly
 - Kerry Juntunen thanked John Muenich for his work at graduation
 - Dianne Mathews congratulated music staff and students for wonderful concerts
 - Dianne Mathews noted that the honor assembly for the middle school was well run

RECOGNITION OF VISITOR BUSINESS – NONE

CORRESPONDENCE

- Kerry Juntunen shared the MSBA invitation, which was extended to all Board Members
- Kerry Juntunen shared that the WLSSD capacity allocation fee will not be paid, as the City of Hermantown owns the building related to the fee

SUPERINTENDENT'S DISCUSSION ITEMS

- Presented data related to the closing of open enrollment for grades 7, 8 and 9
- Discussed the need to increase the Deans' positions by .50 FTE at the Middle and High Schools, for a total of 1.0 FTE
- Essentia Health and Wellness Center Update: Moving forward, trying to stay on schedule. It is important to respect their work space.
- Early Learning Center Update
- Facility Projects for the Summer: the bid request for flooring in the Middle School (5th grade rooms/library) was re-written
- Why We Play (video) Discussion will be discussed at the June 25, 2018 meeting
- Baseball/Softball Fields Discussion: Varsity baseball played 2 games on the field. To reconfigure fields, the City would be asking for school money; or, we would put the field on the school campus and ask the City to partner with the School District
- There is an Administrative Team Retreat on June 18, 2018, to discuss future goals

COMMITTEE REPORTS

- Board Members' reports on Committee or Meetings attended
 - Salmela and Peterson met with the multi-activities group, along with City staff and Wold, to look at what the vision for the building might be. It would be an Arena with turf depending on season. The City is still looking at potential sites that are not on District Property. Who will own and maintain the facility is still under consideration.

OLD BUSINESS

- **Approve 2018-2019 Resolution for Membership in the Minnesota State High School League (MSHSL)**

A motion was made by Peterson and seconded by Bellefy to approve the 2018-19 Resolution for Membership in the MSHSL - Passed Unanimously

- **Food Service Department - Renewal of Bread and Milk Quotes for 2018-19**

A motion was made by Mathews and seconded by Salmela to approve the 2018-19 Food Service Contracts for Bread/Milk - Passed Unanimously

NEW BUSINESS

- Resolution to Approve the 2018-19 Contract with Minnesota Rural Education Association (MREA)
 - The Association provides help with lobbying,
 - Membership price stayed stable
- Resolution to Approve the 2018-19 ARCC Specific Services Contract
 - There was a slight increase in payroll and student services assistance.
 - A question was raised on how the bill is paid, in advance or after resolution by Board
- Resolution for General Election
 - Three positions will be up for re-election; a formal resolution will be presented
- Review Document “Tiered Approach to Activities”
 - Changes to wording on the document are needed; more information will be provided

ADJOURNMENT

Motion by Peterson and seconded by Madill to adjourn the meeting at 7:30 p.m. Passed Unanimously.

Respectfully Submitted,

Karly Madill, Clerk/Treasurer

Dianne Mathews, Chair