

## HERMANTOWN COMMUNITY SCHOOLS

### Minutes: May 29, 2018

The Board of Education of Hermantown Independent School District No. 700 met in regular session on Monday, May 29, 2018, at the Administration Board Room. Chair, Dianne Mathews, called the meeting to order at 6:00 P.M.

Members present included, Erin Bellefy, Karly Madill, (Treasurer/Clerk), Dianne Mathews, (Chair) Blaine Peterson, Aaron Salmela, Jonathan Thornton, Ex-officio member Patrick Chaffey, Director of Business Services and Ex-officio member Kerry Juntunen, Superintendent

Visitors: Linda Nikko, Jenny Wiese, Kristal Berg, Garlynn Rosandich, Ken Ahlberg, Melissa Bell, Heide Melde, Deb Reynolds, Kristy Gunderson, John Muenich, Gina Simonson, Chris Bell, Heather Gould,

### **APPROVE AGENDA**

*A motion was made by Peterson and seconded Thornton to approve the amended agenda with additions, deletions, or corrections: Passed unanimously*

- *Item IX – There will be no Administrative Report*
- *Insert Agenda Item IX- “Discussion of Textbooks and Instructional Materials: Implementation and Next Steps when using Policy 606.”*
- *Item X – There will be no Student Government Report*
- *After adjournment, all still present are invited for a cake and coffee “Thank You Celebration” for Patrick Chaffey*

### **APPROVE CONSENT AGENDA**

*A motion was made by Salmela and seconded by Mathews, to approve the Consent Agenda, as follows: Passed Unanimously*

- Approve Minutes of Board Meetings on April 23, 2018 and May 14, 2018
- Approve and authorize payment of checks #4428, audited vouchers #99464-99571, and voided checks #94868, 98404, 98578, 99317, and 99322 and the Bank and Electronic Transfers
- Approval of Personnel Items
  - Memorandum to Employ Kim Wilson, Kindergarten Teacher/Summer Jump Start, effective 5/30/18
  - Memorandum to Employ Laura Brown, Kindergarten Teacher/Summer Jump Start, effective 5/30/18
  - Memorandum to Employ Carolyn Johnson, Early Childhood Teacher/Summer Jump Start, effective 5/30/18
  - Memorandum to Employ Rachel Skillings, Early Childhood Teacher/Summer Jump Start, effective 5/30/2018
  - Memorandum to Employ Laura Goodman, Parent Educator/Summer Jump Start, effective 5/30/18
  - Memorandum to Employ Katelyn Connell, Program Assistant/Summer Jump Start, effective 5/30/18
  - Memorandum to Employ Kim Gagnon, Program Assistant/Summer Jump Start, effective 5/30/2018
  - Memorandum to Employ Trudy Schmies, Program Assistant/Summer Jump Start, effective 5/30/18
  - Memorandum to Employ Melanie Pliml, Child Care Assistant/Summer Jump Start, effective 5/30/18
  - Memorandum to Employ Allison Schnobrich, Child Care Assistant/Summer Jump Start, effective 5/30/18
  - Memorandum to Employ Melisa Loken, Child Care Aid/Summer Jump Start, effective 5/30/18
  - Memorandum to Employ Jill Lucero, 7 HR Head Cook, Food Service Department, effective 6/12/18
  - Resignation of Anthony Wood, Youth Development/SACC Coordinator, effective 6/30/18, and Lateral Work Design
  - Resignation of Olivia Kallos, Proctor ECFE Child Care Aide, effective 5/21/18, and Lateral Work Design
  - Resignation of Deanne Zelen, First Grade Teacher, effective 6/1/18
  - Leave of Absence Request for JoAnn Wargin, effective 4/17/18
  - New Position Request: School Readiness Teacher, beginning with the 2018-19 School Year
  - Resignation of Kristy Gunderson, Licensed School Nurse, effective 8/24/18, and Lateral Work Design
  - Functional Work Design, ESY Staff, per attached memo, effective 7/10/18

## **RESOLUTION TO ACCEPT DONATIONS**

*No Action Taken to accept donations to the General and Extra-Curricular Funds received thru May 29, 2018.*

## **COMMENTS AND CONGRATULATIONS**

- Elementary, Middle and High School Reports
  - Deb Reynolds shared that the students have exceeded their \$25,000 goal of raising money for the elementary playground.
  - Dianne Mathews noted that the playground committee has done a wonderful job
  - Jenny Wiese commended the teachers and students for the recent band concerts
  - John Muenich shared that Pam Pilon, as Prom Advisor and Kris Zagelmeyer, who planned Senior Recognition Night, planned successful events which both went well
  - Dianne Mathews noted that the 6<sup>th</sup> grade field trip staff, bus drivers and students enjoyed a wonderful trip
  - Dianne Mathews noted that Patrick Chaffey has guided all with patience and kindness and will be missed.

## **RECOGNITION OF VISITOR BUSINESS**

- Melissa Bell shared her disappointment in book choice of The Absolutely True Diary of a Part-time Indian, noting that we have a top-notch school district, and she felt that the Facebook post should not have been taken down. Melissa is concerned about the language the book might facilitate, making students uncomfortable and teaching our kids what is appropriate.
- Heidi Melde discussed the same book choice, and would like a community conversation, to uphold the community values. She stated that ideas are destroying the values, and believes that the school is condoning behaviors by providing this book. Heidi noted that kids should be kept innocent as long as possible, and wants the book removed from the curriculum, but believes it can be offered in the library.

## **CORRESPONDENCE**

Emails regarding the book, The Absolutely True Diary of a Part-time Indian, were received.

## **COMMITTEE REPORTS**

- **AD HOC COMMITTEE REPORT – CURRICULUM REVIEW**
  - Discussion of Textbooks and Instructional Materials: Implementation and Next Steps when Using Policy 606
    - Aaron Salmela convened a committee to discuss Policies 606 and 606.1. The committee consisted of Board Members, teachers, parents and community members. The book, The Absolutely True Diary of a Part-time Indian, was provided to committee members to read, along with a checklist to use while reading the book. A committee meeting was held and open to the public. Additional funding helped to purchase the book, which is used across classes in Social Studies and English. There was a choice of 10 books, and students were provided information regarding all books, especially this one. A teacher connected with all students who had chosen this particular book.
    - *A motion was made to have the book, The Absolutely True Diary of a Part-time Indian, be approved by parents with a signed parental slip returned to the teacher prior to each student receiving the book. Motion passed unanimously by committee members.*
- **BOARD MEMBERS' REPORT ON COMMITTEE OR MEETINGS ATTENDED**
  - Madill attended PTO meeting: New President, Cyndi Frick, and new Treasurer, Erika Hansen were introduced. Discussion items included Hawk Hustle and upcoming events.
  - Peterson and Salmela attended Hermantown Multi-Activities Building Meeting; a site study is happening, and it was advised that multiple sites be considered. It was suggested that they look at Essentia Wellness Center for what they will be offering.

- Salmela and Thornton attended the Extracurricular Liaison committee meeting; they looked at the tiered approach to funding extracurricular activities, and are cleaning up wording in the suggested guidelines. Information will be added that includes language as to how each is funded. A budget on each activity and costs per student was requested.
- Mathews attended the Community Education Advisory meeting: adult enrichment and facility use was discussed; a full time program with Proctor is being looked at. Staff is hired for the Summer Jump Start Program. Programs are filling up and have good interest.

## **SUPERINTENDENT'S UPDATE**

- Enrollment Update: would like a resolution to close grade 9 for 2018-2019 at next meeting, under new business.
- Karly Madill and Jonathon Thornton will attend the 2018 Graduation to Accept the Graduating Class, and distribute diplomas.
- Early Learning Site and Process Discussion: There will be a group tour of the elementary school on June 4<sup>th</sup>, with a discussion meeting to be held on June 5<sup>th</sup>
- Adam Krasky, Eagle Scout Candidate, met with Carl Grussendorf and Bob Swanstrom, and he will be beautifying the sign at Elementary, as his Eagle Scout project, with a date to be determined.
- Important Dates (Memo 19): These are the election dates for 2018-19 School Board.
- 2018-19 Lunch Prices: Food service prices have remained flat, so there will be no change in prices for the 2018-19 school year.
- Update from Meeting with the City: Kerry Juntunen met with John Mulder regarding the following:
  - The District received a letter from the Western Lake Superior Sanitary District outlining the expectation of re-payment of a CAF credit. The District did not demolish the building, and WLSSD asserts that the District owes \$85,540. Mr. Mulder suggested that the District not pay that amount and that a meeting with officials from WLSSD be scheduled.
  - Also, egress for student athletes using the South Practice field was created by cutting out a section of the fence and establishing a walking trail to enter the site. Attendees at events will be encouraged to park at Administration building.
  - Mr. Mulder was advised about the dissatisfaction regarding the condition of baseball field, long term facility fix, what partnerships might be required if we either move the field to the school site or work with the City to change the conditions at the existing Fichtner site.
- The hiring committee will be interviewing four candidates for the position of Director of Business Services, and will bring some or all candidate names to the board with recommendation. Mathews, Salmela and Bellefy will meet candidates potentially on Friday, June 1, 2018.

## **OLD BUSINESS**

- Approval of changes to Policy 215: "Policy on Unappropriated Fund/Unreserved General Fund Balances," from 5% to 7.5% beginning in FY 2019 - Item tabled until July

## **NEW BUSINESS**

- **Proposal for a band and choir trip to New York City in 2018-19 (Memo 21)**
  - Administrative Council met and does approve of the trip. Goucher and Ahlberg presented an outline of the trip with a proposed itinerary. Band and choir will both perform. Hoping for 80-120 students to attend, and they will fundraise.

*A motion was made by Peterson and seconded by Madill to approve the New York City Trip. Passed unanimously*
- **2018-2019 Resolution for Membership in the Minnesota State High School League (MSHSL)**
  - Annual item, needed for athletes to compete with area schools.
- **Food Service Department - Renewal of Bread and Milk Quotes for 2018-19**
  - Will renew with Bimbo Bakery, with same prices. Milk quotes were sent out, Kemps came in with lowest bid, will switch to Kemps from Dean Foods.

**ADJOURNMENT**

*Motion by Thornton and seconded by Madill to adjourn the meeting at 7:15 p.m. Passed Unanimously.*

Respectfully Submitted,

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Karly Madill, Clerk/Treasurer

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Dianne Mathews, Chair