

HERMANTOWN COMMUNITY SCHOOLS

Minutes: May 14, 2018

The Board of Education of Hermantown Independent School District No. 700 met in regular session on Monday, May 14, 2018, at the Administration Board Room. Chair, Dianne Mathews, called the meeting to order at 6:00 P.M.

Members present included, Erin Bellefy, Karly Madill, Dianne Mathews, Blaine Peterson, Aaron Salmela, Jonathan Thornton, and Ex-officio member Patrick Chaffey, Director of Business Services
Absent: Ex-officio member Kerry Juntunen, Superintendent

Visitors: Jenny Wiese, Lynda Nikko, Deb Reynolds, Trent Madill, John Munich, Benjamin Jacobson and Jennifer Jacobson

APPROVE AGENDA

A motion was made by Peterson and seconded Thornton to approve the amended agenda with additions, deletions, or corrections: Passed unanimously

- Removed - Please approve the Minutes of Previous Board Meeting – April 23, 2018
- Memorandum to Employ Jessica Lennartson, Elementary Receptionist, pending a criminal background check
- Approve Resignation of Allen Geer, Janitor, effective May 11, 2019
- Approve Lateral Work Design, 1.0 FTE Janitor

APPROVE CONSENT AGENDA

A motion was made by Salmela and seconded by Mathews, to approve the Consent Agenda, as follows: Passed Unanimously

- Approve and authorize payment of checks #4426 and 4427, audited vouchers #99288-99463, and voided check #99286.
- Approval of Personnel Items
 - Memorandum to Employ Angela Hudspith as 1.0 FTE Special Education Teacher effective 8/28/2018
 - Memorandum to Employ Roger Searle as Janitor, effective May 21, 2018
 - Memorandum to Employ Penny Shaw, 6 hr Food Service Clerk, effective May 15, 2018
 - Lateral Work Design, Head Cook, Food Service Department, effective May 15, 2018
 - Retirement of Laura Miller, Program Assistant, Early Childhood Center, effective 6/25/2018
 - Leave of Absence Request for Julie Borgeson, Administrative Assistant, effective June 20, 2018
 - Resignation of Patrick Chaffey, effective August 31, 2018
 - Lateral Work Design, Director of Business Services, effective August 31, 2018
 - Retirement of Bette Grussendorf, Library Clerk, effective June 22, 2018
 - Lateral Work Design, Library Clerk, effective June 22, 2018
 - Resignation of Tim Little, Middle School English Teacher, effective June 8, 2018
 - Lateral Work Design, .60 FTE Middle School English Teacher

RESOLUTION TO ACCEPT DONATIONS

A motion was made by Madill and seconded by Peterson, to accept donations to the General and Extra-Curricular Funds received thru May 14, 2018. Passed unanimously via roll call vote.

CORRESPONDENCE

Dianne Mathews noted the following correspondence received:

- A thank you note was received for sponsoring the Excellence in Education Banquet
- A public notice was received regarding a special use permit for a garage within 350 feet of school property

- All School Board Members received a flyer regarding 50 years of service from Wold
- A Neighborhood Notice was received regarding the Duluth International Airport Runway Reconstruction Project.

STUDENT GOVERNMENT REPORT

- The following items were brought forth by Trent Madill, Senior:
 - 9th graders participated in a Link Crew and Respect Retreat
 - Many events were sponsored during Homecoming Week
 - NHS Tutors and Elementary Mentors
 - NHS & Student Council 2nd Harvest Backpacking Event and Food Collection Event
 - School Spirit Store start-up – Mr. Greg Aker, Student Advisor
 - Recommending Business Club for students or DECA-like opportunity for future classes
 - Graduation run-through by Seniors at Elementary and Middle Schools – Monday, June 4, 2018
 - Consider inviting Student Council member representative to attend periodic board meetings for exposure and engagement

COMMITTEE REPORTS

Board Members' Reports on Committee or Meetings attended

- Erin Bellefy attended the Staff Development Meeting, where goals were reviewed for each of the schools.
 - The elementary school met their goal to reduce referral time by 10%; they are working with Daily 5 and Report Card consistency for scoring--stingers and DBT tactics
 - The middle school reports a need for more DBT training. They will create a survey to assess students' safety and environment.
 - The high school has met their goals for this year, and are setting new goals for 2018-19.
 - Seesaw app use: there will be after-school training for teachers to increase app usage
- Blaine Peterson and Dianne Mathews attended the Facilities Meeting
 - LTFM projects include painting, carpet, repairs at HAFRAC, life safety code compliance issues, tennis court reports, outside ramps and weather stripping at the elementary school.
 - Wold computer software program for facility maintenance tracking: still working to extract useable reports from the database. Will likely have Steve Stupak request reports instead of having shared access to the database on just one computer
- Dianne Mathews attended the PTO Meeting. Members are continuing to encourage parents to attend and be involved
- Aaron Salmela provided an update on Curriculum Review
 - Committee members are all reading the book and evaluating the curriculum
 - The Committee meets May 22 to review, per policy
 - Aaron will bring back the Committee's recommendation to the Board at next meeting.
- Aaron Salmela provided an update on Extra-curricular, 3-tier Approach for Club Sponsorship
 - Discussion on proposed document and feedback
- A Special Work Session is scheduled on June 5, 2018, at 5:00 p.m.

OLD BUSINESS

- *Motion by Peterson and seconded by Madill to approve the Resolution to accept the terms of the NLSEC Membership Renewal Purchase of Service Agreement. Passed unanimously, via roll call vote*
- *Motion by Thornton and seconded by Bellefy, to approve the 2018-19 Adopted Budget. Passed unanimously, via roll call vote.*

NEW BUSINESS

- Approval of changes to Policy 215: "Policy on Unappropriated Fund/Unreserved General Fund Balances," from 5% to 7.5% beginning in FY 2019
 - Discussion: Patrick Chaffey stated that it should state that the Unappropriated Fund/Unreserved General Fund Balances will remain at 5% through June 30, 2018, then 7.5% starting July 1, 2018.

ADJOURNMENT

Motion by Thornton and seconded by Peterson to adjourn the meeting at 7:14 p.m. Passed Unanimously.

Respectfully Submitted,



Karly Madill, Clerk/Treasurer



Dianne Mathews, Chair