

# HERMANTOWN COMMUNITY SCHOOLS

## Minutes: February 13, 2017

The Board of Education of Hermantown Independent School District No. 700 met in regular session on Monday, February 13, 2017, at the Administration Board Room. The meeting was called to order at 6:00 P.M.

Members present included, Deanna Gronseth, Karly Madill, Dianne Mathews, Blaine Peterson, Aaron Salmela, Jonathan Thornton, Ex-officio member Kerry Juntunen, Superintendent, and Patrick Chaffey, Director of Business Services.

Visitors: Lynda Nikko, Holly Martin, Deb Reynolds, Kristal Berg, Karen Kucza, and Jenny Wiese.

### APPROVE AGENDA

*A motion was made by Salmela and seconded by Peterson to approve the amended agenda with the following additions, deletions, or corrections: Add under consent agenda: Resignation of Amber Manion as Library Clerk. Add under Superintendent Discussions Items: Committee Assignment and Negotiations Teams. Remove Item XIII Closed Section. Remove Item XIV Reopen Meeting to the Public. Passed Unanimously.*

### APPROVE CONSENT AGENDA

- Approval of Minutes of Previous Board Meeting: January 23, 2017.
- Approval and authorize payment of check #4399, audited vouchers #95896-96059, and voided checks #92355, #92673, #94168, #94208, #94393, #94662, #94794, #94876, and #94895.
- Approval of Personnel Items
  - Lateral Work Design for a Library Clerk.
  - New Position request for Early Childhood Child Care Aides.
  - New Position request for Early Childhood Parent Educator.
  - New Position request for Early Childhood Program Assistants.
  - New Position request for Early Childhood Teachers.
  - Memorandum to Employ Emma Mesedahl as After School Program Aide.
  - Memorandum to Employ Annie McGovern as After School Program Aide.
  - Leave of absence of Jennifer Anderson.
  - Leave of Absence of Alison Thorson.
  - Resignation of Amber Manion as Library Clerk.

*A motion was made by Salmela and seconded by Madill to approve the Consent Agenda. Passed Unanimously.*

### RESOLUTION TO ACCEPT DONATIONS - NONE

### COMMENTS AND CONGRATULATIONS

- Middle School Principal Jenny Wiese congratulated Allison Swor and Amanda Lawless for having their artwork displayed in The Twin Ports Youth Art Exhibit at the Kruk Gallery at UWS.

### RECOGNITION OF VISITOR BUSINESS – NONE

### CORRESPONDENCE – NONE

### SUPERINTENDENT'S DISCUSSION ITEMS

- Enrollment Update.
- Construction Update. Juntunen reported that we are very close to the end of construction.
- Extracurricular Activity Quarterly Report. Gronseth asked for clarification on the report, positives and negatives.

- Hermantown Legacy Fund. In the future, Juntunen will be asking for a Board Member to be a voting member of this group.
- Long Range Facility Maintenance. Wold & Associates has shared with the District a software program to track maintenance projects for all District buildings. Purchase of the program is being considered by District administration.
- Committee Assignments and Negotiation Teams. Juntunen reported all Board members are on the Superintendent Negotiation team.

## COMMITTEE REPORTS

- Thornton attended the Essentia Health Regional Wellness Center meeting last Wednesday, February 8, 2017. The Committee met regarding Capitol Days (March 29, 2017) in which committee members will try to meet with Representatives in the House to raise awareness of the Bill. Discussed processes for choosing a project manager. The Bill has made it into both the house and Senate.
- Peterson attended the POC meeting. Construction is wrapping up, some last issues in the Middle School, High School and Elementary flooring. Also, some issue with the drywall in the High School Auditorium
- Peterson attended the Facilities Committee Meeting. The Committee discussed the Middle School lunch/commons area and noise between the commons area and the pop-up computer technology classroom. The committee discussed options to create a noise barrier in the future. Mathews reported about the possible funds that will be left over from the construction project. The District will be looking at installing the walking track, using those contingency funds. The long term care of our new facilities will be very important going forward. She feels that the software Wold and Associates proposed will be a really useful tool in planning for the maintenance of our facility. Facility group also discussed beginning planning for Early Childhood building needs. Peterson also supported the need for the Wold software in that it will save the District in labor costs in the long run.
- Mathews attended the PTO meeting. They have raised nearly \$80,000 for the playground fund. PTO is planning a big spring event. Kindergarten round-up is March 3, 2017. February is All-Star Reading month at the Elementary School. PTO is looking for committee members.

## OLD BUSINESS

- *A motion was made by Madill and seconded by Gronseth to approve the 16-17 Revised Budget. Passed Unanimously.*
- *A motion was made by Peterson and seconded by Thornton to adopt the 2017-18 Calendar. Passed Unanimously.*

## NEW BUSINESS

- Resolution to Close Enrollment in Specific Grade levels. No action taken.
- Joint Powers Agreement for formation of Northern Lights Academy. No action taken.

## ADJOURNMENT

*A motion was made by Peterson and seconded by Thornton to adjourn the meeting at 6:38 p.m. Passed Unanimously.*

Respectfully Submitted,

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Deanna Gronseth, Clerk/Treasurer

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Diane Mathews, Chair