

# HERMANTOWN COMMUNITY SCHOOLS

## Minutes: January 8, 2018

The Board of Education of Hermantown Independent School District No. 700 met in regular session on Monday, January 8, 2018, at the Administration Board Room. Chair, Dianne Mathews, called the meeting to order at 6:00 P.M.

Members present included, Karly Madill, Dianne Mathews, Blaine Peterson, Aaron Salmela, Jonathan Thornton, Ex-officio member Kerry Juntunen, Superintendent, and Patrick Chaffey, Director of Business Services.

Absent: Deanna Gronseth

Visitors: Renee Klinkner, Nancy Litman, Jenny Wiese, Sal Bagley, Erin Bellefy, Lori Fichtner, Deb Reynolds, John Muenich, Kelly Biondi, Jay Zierden, Brad Skytta, David Huttel, and Kristal Berg.

### ELECTION OF OFFICERS

#### Board Chair

*Blaine Peterson nominated Dianne Mathews, seconded by Salmela, Mathews accepted. Approved Unanimously.*

#### Vice Chair

*Dianne Mathews nominated Blaine Peterson, seconded by Madill, Peterson accepted. Approved Unanimously.*

#### Clerk/Treasurer

*Aaron Salmela nominated Karly Madill, seconded by Mathews, Madill accepted. Approved Unanimously.*

### APPROVE AGENDA

*A motion was made by Peterson and seconded by Thornton to approve the amended agenda with the following additions, deletions, or corrections: Add Item XIV. Resignation of Board Member Deanna Gronseth. Passed Unanimously.*

### APPROVE CONSENT AGENDA

- Approval of Minutes of Previous Board Meeting: December 11, 2017.
- Approval and authorize payment of checks #4417 and #4418, audited vouchers #98282-98453, and voided checks #94929, #97556, #97665.
- Approval of Personnel Items
  - Resignation of Laura Larson as Girls' Assistant Lacrosse Coach and Lateral Work Design to post position.
  - Memorandum to Employ Walter Latuska as Bus Driver.
  - Memorandum to Employ Braden Burk as Janitor.
  - Memorandum to Employ Stephen Forseth as Lunchroom/Playground Supervisor.
  - Memorandum to Employ Daryl Illikainen as Assistant Golf Coach.
  - Leave of absence of Teri Juntti.
  - Leave of absence of Rakel Johnson.
  - Ratify 2019-2021 Education Support Personnel Contract.
- Designate the firm of Rupp, Anderson, Squire, and Waldspurger as the District's Legal Counsel for the 2018 year.
- Designate the Hermantown Star as the official newspaper for the District during the 2018 year.
- Authorize the use of the Hermantown School District's website as an alternative dissemination of information method.
- Set the mileage reimbursement rate at the IRS Standard Mileage Reimbursement rate for 2018.
- Designate Kerry Juntunen as the Local Education Authority Representative.
- Authorize and designate Kerry Juntunen and Patrick Chaffey to lease, purchase and contract for goods and services within the budget approved by the School Board.

- Designate Kerry Juntunen to sign leases, purchases, and contract for goods and services.
- Authorize Kerry Juntunen to approve contracts up to bid law threshold.
- Authorize Kerry Juntunen to approve change orders on projects up to \$25,000.
- Authorize members of the Principals' Unit to approve contracts for D.J.s, yearbooks, photos, graduation rentals, and speakers for Staff Development.
- Designate North Shore Bank of Commerce, Minnesota School District Liquid Asset Fund, Centricity Credit Union and PMA Securities as depositories for all School District monies for the 2018 year.
- Name Patrick Chaffey, Shelly Janson, and Tari Aanonsen as designated representatives for the purpose of making electronic fund transfers on behalf of the School District.
- Compensation for Board Members shall be \$45, Chair; \$40, Clerk-Treasurer, \$35, All Other Members.
- The Board may authorize the use of a credit card by any officer or employee otherwise authorized to make a purchase on behalf of the district. If a district officer or employee makes or directs a purchase by credit card that is not approved by the School Board, the officer or employee is personally liable for the amount of the purchase. A purchase by credit card must otherwise comply with all statutes, rules, or district policy applicable to School District purchases.

*A motion was made by Madill and seconded by Salmela to approve the Consent Agenda. Passed Unanimously.*

#### RESOLUTION TO ACCEPT DONATIONS

- *A motion was made by Peterson and seconded by Madill to accept donations to the General and Extra-Curricular Funds received thru 1-8-18. Passed Unanimously via roll call vote.*

#### COMMENTS AND CONGRATULATIONS

- Elementary School Principal Deb Reynolds commended Jerry Kaldor and the students for the December music programs.
- Middle School Principal Jenny Wiese commended the Lego Robotics Team for making it to the state tournament in February. Mateo Sandoval, Adan Sandoval, Ethan Stephenson, Jonah Melde, Jack Jaros, and Keegan Black won awards for best robot design.
- High School Principal John Muenich congratulated Elks Senior Students of the month for November: Damaris Scilex and Zachary Mamakas.

#### RECOGNITION OF VISITOR BUSINESS

- Hermantown Schools is a Weather Ready Nation Ambassador: NOAA Meteorologist Carol Christenson Presented a certificate to Superintendent Juntunen

#### CORRESPONDENCE - NONE

#### ADMINISTRATIVE REPORT

- Middle School Principal Jenny Wiese updated the Board on the expansion of lunch periods, from 3 to 4. The 6 week trial period is going well.

#### SUPERINTENDENT'S DISCUSSION ITEMS

- Enrollment (Discussion of opening or closing grades for 2018-2019) hope to have information later this week.
- Essentia Regional Wellness Center Update. Changes are being made continually. Money needs to be raised, will need to have community involved.
- Early Learning Center Update – committee met and listened to 4 firms presentations on their vision. Official hire will not happen until January 22<sup>nd</sup>.
- Multi-sport Facility Update and Recommendations. Board is being created, Jay Zierden, spokesperson, stated that the city granted 25,000, plan to form board in next few weeks. The hope is to have a new sports complex, possibly behind the football field. New turf for football field, new soccer and baseball

fields also being looked at. Brad Skytta spoke about having outgrown our facilities. We could use new facilities to stay competitive.

- Process for seating a new Board Member: The Board may appoint a new member. An ad will be placed in the Hermantown Star and Superintendent Juntunen will send a messenger e-mail to parents. Mathews will receive applications and the Board will have a special work session on February 5, 2018 to review them.
- Bus Routes – due to low wind chill temperatures, we may need to change routes on cold weather days for Middle and High School students. Dean Wargin is checking into it now.
- Bus Purchase. The District will Contact MDE to inform them that the District is looking at purchasing a new Special Ed bus. Cost will be over \$100,000. The District is also considering the purchase of a gas operating bus, would be bus purchase for 2018.
- Family Services Collaborative – The District will receive a grant that offers classes to grandparents who are raising their grandchildren. Support groups will be offered to the children as well.

## COMMITTEE REPORTS

- Thornton attended the LHB meeting for the Wellness Center on which Juntunen also elaborated.
- Thornton met with the Hermantown Legacy Fund as the group continues to move forward with the legal steps needed.
- Peterson attended the Muti-Sport Facility meeting re: changing name of Multi-Use Athletic Complex. Will change to Multi-Use Activity Complex. Looking at the priorities of the complex, what people want.
- Peterson attended the facilities meeting: outstanding construction issues addressed. Work happened at Elementary School during the break: painting redone and gym wall repaired. Discussion regarding the Middle School reconfiguration of its auditorium.
- Mathews attended the PTO meeting in December, successful Ed Challenge was mentioned. Some funding requests have been received. PTO will be looking at granting promised money for the playground.

## OLD BUSINESS

- *A motion was made by Salmela and seconded by Thornton to approve the Approve the MSDLAF/U.S. Bank Master Services Agreement and Appendix A-1 New Account/Change in Authorized Account Signers:  
General Fund/Dental Fund/ACH Account remove Deanna Gronseth and add Karly Madill Clerk-Treasurer. Passed Unanimously.*
- *A motion was made by Madill and seconded by Peterson to close the construction bank account with PMA. Passed unanimously.*
- *A motion was made by Salmela and seconded by Thornton to close the flexible benefit account with North Shore Bank. Passed unanimously.*
- *A motion was made by Peterson and seconded by Madill to approve the Board Meeting dates for 2018. Passed unanimously.*
- *A motion was made by Mathews and seconded by Madill to approve 2018 Committee and Outside assignments. Passed unanimously.*
- *Award Elementary Playground Equipment and Installation to Flagship in the amount of \_\_\_\_\_. No action taken.*
- *A motion was made by Thornton and seconded by Peterson to approve the state resolution for special education funding. Passed unanimously via roll call vote.*
- *A motion was made by Salmela and seconded by Peterson to approve the federal resolution for special education funding. Passed unanimously via roll call vote.*

## NEW BUSINESS

- Resolution Filling School Board Vacancy by Appointment. No action taken.
- Recommendation to hire architectural firm, Wold, for the purpose of designing a new Early Learning Center. No action taken.
- Accept Grant from the City of Hermantown in the amount of \$50, 000 for the purpose of purchase and installation of new playground equipment at the Elementary School. No action taken.

## RESIGNATION OF BOARD MEMBER

- *A motion was made by Salmela and seconded by Peterson to accept the resignation of Board Member, Deanna Gronseth with thanks for her service. Passed unanimously.*

## ADJOURNMENT

*A motion was made by Peterson and seconded by Mathews to adjourn the meeting at 7:24 p.m. Passed Unanimously.*

Respectfully Submitted,

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Karly Madill, Clerk/Treasurer

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Dianne Mathews, Chair