

# HERMANTOWN COMMUNITY SCHOOLS

## Minutes: January 22, 2018

The Board of Education of Hermantown Independent School District No. 700 met in regular session on Monday, January 22, 2018, at the Administration Board Room. Chair, Dianne Mathews, called the meeting to order at 6:02 P.M.

Members present included, Karly Madill, Dianne Mathews, Blaine Peterson, Aaron Salmela, Jonathan Thornton, Ex-officio member Kerry Juntunen, Superintendent, and Patrick Chaffey, Director of Business Services.

Visitors: John Muenich, Tam Landrigan, Tony Oman and Kristal Berg.

Speaker: Kelly Biondi.

### APPROVE AGENDA

*A motion was made by Peterson and seconded by Salmela to approve the agenda as printed. Passed Unanimously.*

### APPROVE CONSENT AGENDA

- Approval of Minutes of Previous Board Meeting: January 8, 2018.
- Approval and authorize payment of check #4419, audited vouchers #98454-98615, and voided check #97030.
- Approval of Personnel Items
  - Memorandum to Employ Jennifer Dee as Title 1 Paraprofessional.

*A motion was made by Madill and seconded by Thornton to approve the Consent Agenda. Passed Unanimously.*

### RESOLUTION TO ACCEPT DONATIONS

- *A motion was made by Peterson and seconded by Mathews to accept donations to the General and Extra-Curricular Funds received thru 1-22-18. Passed Unanimously via roll call vote.*

### COMMENTS AND CONGRATULATIONS

- High School Principal John Muenich congratulated Megan Chaffey, Sophie Peterson and Alice Meichsner who were awarded the Ray Pearson Comp 1 Junior Writing Recognition Award for Fall 2017.
- Superintendent Juntunen congratulated Randy Lee for receiving the Minnesota Music Educator of the Year Award.
- Mathews noted that it was Paraprofessional Week. Thank you for all you do for our Schools.
- Tony Oman congratulated Elk Senior Students of the month for December: Cambria Dorothy and Spencer Mershon.

### RECOGNITION OF VISITOR BUSINESS

- Kelly Biondi, Playground Committee addressed the Board.
  - Recommending Flagship as vendor, shared rendering with Board Members.
  - Board thanked Kelly and entire Playground Committee for their time and support of the project.

### CORRESPONDENCE

- Patrick Chaffey received a letter from Wipfli to review.
- Mathews received one application for the open Board position. Taking applications until February 1, 2018 until 3pm.

## ADMINISTRATIVE REPORT

- High School Principal John Muenich addressed the Board about collaborations with:
  - Korean School Teachers.
  - CSS
    - Integration with technology in curriculum.
    - Involved with grant with Goggle to increase students going in teaching and computer science. Goal to build curriculum to build lesson for critical thinking.
  - LSC
    - Creating career pathways, integrate into High School.
      - First one: \$5,000 grant to build curriculum to link into health science programs.

## SUPERINTENDENT'S DISCUSSION ITEMS

- Enrollment. Stable
- Recommendation to close certain grade levels to open enrollment. K, 1, 2, 4, 11 is being considered to close for the 18-19 school year. Will monitor remaining classes projected to be close to target
- Extracurricular Activity Quarterly Report.
- Bus Routing (Dean Wargin Report) Dean not present tonight. Continues to be looked for new options.
- New Board Member Appointment. Accepting applications through February 1, 2018 until 3pm.
- 2018-2019 Calendar Update and Discussion. Draft calendar reviewed. Discussed changes in staff development being full days, and eliminate late starts. Concerns and questions as to the importance of using the short weeks effectively for students and teachers.
- Process for Adding Activities. Juntunen discussed process/checklist for adding activities with Activities Director Beth Clark. Juntunen recommending 3 tiers 1) fully funded; 2) partially funded; 3) not funded. Will need to have liaison group to meet and review once Beth Clark has the checklist completed. Peterson noted that the Fall Sports Survey to students results have not been shared with Board yet to date. Mathews recommended Beth Clark present update as part of Administrative Update.
- Wellness Center Update. Design phase moving along. Demolition date tentative for April 10, 2018.

## PAY EQUITY STUDY

- Juntunen explained Pay Equity Study. He recommended a consultant to come in 2020-2021 to review point totals for each job class. We are in compliance and Juntunen will submit report to Office of Management and Compliance.
- *A motion was made by Salmela and seconded by Peterson to approve the pay equity study. Passed Unanimously.*

## COMMITTEE REPORTS

- Peterson, Salmela and Juntunen attended the Multi-Use Activity Complex Meeting. Reviewed "292" consultant's process (292 is the consultant) for how they will make recommendations. Will meet again in four weeks for ideation. Leadership Committee formed. Subgroups and logistics formed and discussed. Timeline of ideation is 6 months, then 12 months of design work.

## OLD BUSINESS

- *A motion was made by Madill and seconded by Peterson to award Elementary Playground Equipment to Flagship in the amount of \$152,867. Passed Unanimously.*
- Resolution Filling School Board Vacancy by Appointment. No action taken.
- *A motion was made by Thornton and seconded by Salmela to approve the motion to authorize and direct Superintendent or Superintendent Designee to negotiate a contract with Wold Architects and Engineers to provide design and engineering services on the Early Learning Center Project, with the final negotiated contract to be brought back to the Board for final approval. Passed Unanimously.*

- *A motion was made by Peterson and seconded by Madill to accept the grant from the City of Hermantown in the amount of \$50, 000 for the purpose of purchase and installation of new playground equipment at Elementary School. Passed Unanimously.*

#### NEW BUSINESS

- 17-18 Revised Budget. No action taken.
- 17-18 Fund Balance Transfer. No action taken.
- Resolution Directing the Administration to make Recommendations for Reductions in Programs and Positions and Reasons Thereof. No action taken.

#### ADJOURNMENT

*A motion was made by Peterson and seconded by Thornton to adjourn the meeting at 7:03 p.m. Passed Unanimously.*

Respectfully Submitted,

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Karly Madill, Clerk/Treasurer

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Dianne Mathews, Chair