

HERMANTOWN COMMUNITY SCHOOLS
Minutes: August 26, 2019

The Board of Education of Hermantown Independent School District No. 700 met in regular session on Monday, August 26, 2019, at the Administration Board Room. Chair, Dianne Mathews, called the meeting to order at 6:00 P.M.

Members present: Gary Kneisl, Dianne Mathews, Tim Peterson, Aaron Salmela, Jonathan Thornton, Ex-officio Member Kerry Juntunen, Superintendent, and Lance Takkunen, Director of Business Services.

Absent: Karly Madill

Visitors: Jenny Wiese, Deb Reynolds, John Muenich, and Kristal Berg.

APPROVE AGENDA

A motion was made by Salmela and seconded by Mathews to approve the amended agenda with the following additions, deletions, or corrections: Add under Consent Agenda: Memorandum of Change of Employment for Ronda Lennartson, Lateral Work Design for Bus Aide/Lunchroom Supervisor, Memorandum to Employ Kristine Holt as 5th Grade Teacher, Memorandum to Employ Susan Peterson as Paraprofessional, Memorandum to Employ Rachel Senarighi as Paraprofessional, Leave of Absence of Matthew Brunette, Memorandum to Employ Donna Drontle as Varsity Knowledge Bowl Advisor, Resignation of Donna Drontle as Junior High Varsity Knowledge Bowl Advisor and Lateral Work Design to post position, Memorandum of Change of Employment of Matt Lillie, Memorandum to Employ Laura Meillier as Site Manager for Kids' Zone, Memorandum to Employ Dana Riles as Assistant Site Manager for Kids' Zone, Add Under New Business, Item #3: Middle School Handbook Revisions, and Remove Agenda Item XIII. Closed Session for the Purpose of Discussing Negotiations Strategies and Item XIV. Reopen Meeting to the Public. Passed Unanimously.

APPROVE CONSENT AGENDA

- Approve Minutes of Board Meeting dated August 12, 2019.
- Approve and authorize payment of audited vouchers #102747-102804 and voided check #101395.
- Approval of Personnel Items
 - Resignation of William Bergquist as Lunchroom/Playground Aide and Lateral Work Design to post position.
 - Resignation of Emily Dockendorf as Child Care Aide and Lateral Work Design to post position.
 - Resignation of Melanie Pliml as Child Care Aide and Lateral Work Design to post position.
 - Resignation of Lisa Dahlen as Child Care Aide and Lateral Work Design to post position.
 - Resignation of Maria Hecimovich as Child Care Aide and Lateral Work Design to post position.
 - Resignation of Carllie Wingen as Child Care Sweeper.
 - Resignation of Kari Jo Niemann as Paraprofessional.

- Resignation of Jen Anderson as Paraprofessional and Lateral Work Design to post position.
- Resignation of Julie Sunnarborg as Paraprofessional and Lateral Work Design to post position.
- Memorandum to Employ Moriah Cook as Child Care Aide.
- Memorandum to Employ Jenna Chiantera as Associate Tennis Coach.
- Memorandum of Change of Employment for Ronda Lennartson.
- Lateral Work Design for Bus Aide/Lunchroom Supervisor.
- Memorandum to Employ Kristine Holt as 5th Grade Teacher.
- Memorandum to Employ Susan Peterson as Paraprofessional.
- Memorandum to Employ Rachel Senarighi as Paraprofessional.
- Leave of Absences of Matthew Brunette.
- Memorandum to Employ Donna Drontle as Varsity Knowledge Bowl Advisor.
- Resignation of Donna Drontle as Junior Varsity Knowledge Bowl Advisor and Lateral Work Design to post position.
- Memorandum of Change of Employment for Matt Lillie.
- Memorandum to Employ Laura Meillier as Site Manager for Kids' Zone.
- Memorandum to Employ Dana Riles as Assistant Site Manager for Kids' Zone.

A motion was made by Thornton and seconded by Peterson to approve the Consent Agenda. Passed Unanimously.

ACCEPT DONATIONS – NONE

COMMENTS AND CONGRATULATIONS

- Middle School Principal Jenny Wiese thanked Middle School Counselor Kelsey Olin for starting the New Student Orientation, it went very well. She also praised the Middle School Secretaries for all their hard work.
- Juntunen thanked all the Custodial Staff for all their hard work during the summer.
- Mathews received praise from Community Members about the District and the warm welcome new families receive.

RECOGNITION OF VISITOR BUSINESS – NONE

CORRESPONDENCE

- Juntunen received information on the MREA Conference on November 17-19, 2019. Encouraged Board Members to attend.

SUPERINTENDENT'S DISCUSSION ITEMS

- Enrollment. Final numbers won't be known until after school starts.
- Hermantown Community Learning Center. A delay of 7 or 8 weeks, but may be able to make up a few weeks if the weather cooperates.
- Essentia Health Wellness Center. Paving will begin soon. The naming process is being discussed.
- Water Tower. Almost ready to be painted.

- Road Closures in and around the Campus. Trying to get one lane open for open houses on Wednesday on Hawk Circle Drive by the Elementary School.
- Strategic Planning Meeting Dates and Community Survey. A plan is in place. A survey will be put out to the public. Looking for Committee Members.
- MSBA Leadership Conference is set for January 16-17, 2020. An invite will be sent out to Board Members.
- ARCC Board Appointment. Juntunen was asked to be on the ARCC Board due to an opening.
- Corey Veech Field Soil Boring. (November-December) Looking for possibility of a turf field.
- Power outage for four hours on Friday. Will treat like a snow day, District Office will be closed.

COMMITTEE REPORTS

- Thornton attend the Hermantown Legacy Meeting. October 23, 2019 will be the Taste of Hermantown.

OLD BUSINESS

- *A motion was made by Salmela and seconded by Kneisl to approve the resolution to close enrollment in specific grade levels for the 2019-20 Academic Year. Passed Unanimously via roll call vote.*
- *A motion was made by Thornton and seconded by Salmela to approve substitute/casual rates of pay proposed to commence September 1, 2019. Passed unanimously.*
- *A motion was made by Mathews and seconded by Thornton to approve revisions to the District's Ending Employment Form. Passed unanimously.*

NEW BUSINESS

- Overnight Student Travel Request. No action taken.
- *A motion was made by Peterson and seconded by Mathews to approve the Elementary School Handbook Revisions. Passed Unanimously.*
- *A motion was made by Salmela and seconded by Thornton to approve the Middle School Student Handbook Revisions. Passed Unanimously.*

ADJOURNMENT

A motion was made by Mathews and seconded by Peterson to adjourn the meeting at 6:51 p.m. Passed unanimously.

Respectfully Submitted,

Jonathan Thornton, Clerk

Dianne Mathews, Chair