

**HERMANTOWN COMMUNITY SCHOOLS**  
**Minutes: August 12, 2019**

The Board of Education of Hermantown Independent School District No. 700 met in regular session on Monday, August 12, 2019, at the Administration Board Room. Chair, Dianne Mathews, called the meeting to order at 6:00 P.M.

Members present: Gary Kneisl, Karly Madill, Dianne Mathews, Aaron Salmela, Jonathan Thornton, Ex-officio Member Kerry Juntunen, Superintendent, and Lance Takkunen, Director of Business Services.

Absent: Tim Peterson

Visitors: Jenny Wiese, Karen Kucza, Debra Reynolds, Kristal Berg, and John Muenich.

**APPROVE AGENDA**

*A motion was made by Madill and seconded by Salmela to approve the amended agenda with the following additions, deletions, or corrections: Add Under Consent Agenda: Resignation of Karen Kucza as Paraprofessional and Lateral Work Design to post position, Memorandum to Employ Karen Kucza as .8 FTE Payroll Generalist, Memorandum to Employ Glenda LaTour as 1.0 FTE Spanish Teacher, Resignation of Colleen Gray as Middle School Teacher and Lateral Work Design to post position, Lateral Work Design for Fall Musical Co-Director and One Act Play Director, and Memorandum to Employ Lindsay Anderson as Long-Term Substitute Teacher. Add Under New Business Item #2 "Substitute/Casual Rates of Pay proposed to Commence September 1, 2019, and Item #3 Approve Revisions to the District's Ending Employment Form.*

**APPROVE CONSENT AGENDA**

- Approve Minutes of Board Meeting dated July 22, 2019.
- Approve and authorize payment of audited vouchers #102680-102746.
- Approval of Personnel Items
  - Resignation of Eve Hessler as Spanish Teacher and Lateral Work Design to post position.
  - Resignation of Amanda Bengtson as Kids' Zone Site Manager and Lateral Work Design to post position.
  - Lateral Work Design for a Paraprofessional.
  - Lateral Work Design for a Paraprofessional.
  - Memorandum to Employ Paul Sens as Junior High Football Coach.
  - Memorandum to Employ Mitch Hiner as Junior High Football Coach.
  - Memorandum to Employ Liza Butkiewicz-Hartley as Associate Cheer Coach.
  - Memorandum to Employ Mikenna Rahn as Associate/Head Cheer Coach.
  - Memorandum to Employ Tiffanee Hammer as Early Childhood Teacher.
  - Memorandum to Employ Cambria Dorothy as Junior High Volleyball Coach.
  - Memorandum of Change in Employment of Heather Hren.
  - Resignation of Karen Kucza as Paraprofessional and Lateral Work Design to post position.
  - Memorandum to Employ Karen Kucza as .8 FTE Payroll Generalist.
  - Memorandum to Employ Glenda LaTour as 1.0 FTE Spanish Teacher.

- Resignation of Colleen Gray as Middle School Teacher and Lateral Work Design to post position.
- Lateral Work Design for Fall Musical Co-Director and One Act Play Director.
- Memorandum to Employ Lindsay Anderson as Long-Term Substitute Teacher.

*A motion was made by Salmela and seconded by Madill to approve the Consent Agenda. Passed Unanimously.*

**ACCEPT DONATIONS – NONE**

**COMMENTS AND CONGRATULATIONS – NONE**

**RECOGNITION OF VISITOR BUSINESS – NONE**

**CORRESPONDENCE – NONE**

**SUPERINTENDENT’S DISCUSSION ITEMS**

- Enrollment. (Closing Grade Levels)
- Negotiations Update.
- MSBA/MASA Summer Seminar.
- Hermantown Community Learning Center. Precast walls are in place, a few material delivery delays have put the project a little behind schedule.
- Essentia Health Wellness Center. An invite to an early tour is on its way.
- Plans for dealing with Road Construction. Contingency plans are in place if the water tower painting project is not completed prior to the start of school.
- Summer Maintenance Update. Pictures to follow this week.
- Other.

**COMMITTEE REPORTS – NONE**

**OLD BUSINESS – NONE**

**NEW BUSINESS**

- Resolution to Close Enrollment Specific Grade Levels for the 2019-20 Academic Year. No action taken.
- Substitute/Casual Rates of Pay Proposed to Commence September 1, 2019. No action taken.
- Approve Revisions to the District’s Ending Employment Form. No action taken.

**CLOSED SESSION FOR THE PURPOSE OF DISCUSSING NEGOTIATION STRATEGIES**

*A motion was made by Thornton and seconded by Madill to close the meeting for the purpose of discussing negotiation strategies at 6:27 p.m. Passed Unanimously.*

*A motion was made by Thornton and seconded by Salmela to open the closed meeting for the purpose of discussing negotiation strategies at 6:29 p.m. Passed Unanimously.*

*A motion was made by Kneisl seconded by Madill to close the closed meeting for the purpose of discussing negotiation strategies at 6:45 p.m. Passed Unanimously.*

**REOPEN MEETING TO THE PUBLIC**

*A motion was made by Thornton and seconded by Madill to reopen the meeting to the public at 6:46 p.m. Passed Unanimously.*

*A motion was made by Madill and seconded by Kneisl to approve the 2019-20 Confidential Employees Contract. Passed Unanimously.*

*A motion was made by Kneisl and seconded by Thornton to approve the 2019-2022 Transportation Contract. Passed Unanimously.*

**ADJOURNMENT**

*A motion was made by Madill and seconded by Kneisl to adjourn the meeting at 6:47 p.m. Passed unanimously.*

Respectfully Submitted,

---

Jonathan Thornton, Clerk

---

Dianne Mathews, Chair