

**HERMANTOWN COMMUNITY SCHOOLS**  
**Minutes: July 22, 2019**

The Board of Education of Hermantown Independent School District No. 700 met in regular session on Monday, July 22, 2019, at the Administration Board Room. Chair, Dianne Mathews, called the meeting to order at 6:00 P.M.

Members present: Gary Kneisl, Karly Madill, Dianne Mathews, Tim Peterson, Aaron Salmela, Jonathan Thornton, Ex-officio Member Kerry Juntunen, Superintendent, and Lance Takkunen, Director of Business Services.

Visitors: Holly Martin, Lynda Nikko, Karen Kucza, and John Muenich.

**APPROVE AGENDA**

*A motion was made by Thornton and seconded by Peterson to approve the amended agenda with the following additions, deletions, or corrections: Add under Consent Agenda: Extended Leave of Absence of Jeanne Radzak-Eng, Resignation of Gail Cooke as Food Service Worker and Lateral Work Design to post position, and Remove Under New Business Item A: Teacher Discipline.*

**APPROVE CONSENT AGENDA**

- Approve Minutes of Board Meetings dated June 24, 2019 and July 8, 2019.
- Approve and authorize payment of check #4451, audited vouchers #102592-102679, and voided check #102548.
- Approval of Personnel Items
  - Resignation of Susan Anderson as Payroll/Student Activity Clerk and Lateral Work Design to post position.
  - Resignation of Moriah Cook as Early Childhood Child Care Aide and Lateral Work Design to post position.
  - Lateral Work Design for Pep Band Advisor.
  - Lateral Work Design for Elementary School Long-Term Substitute Teacher.
  - Memorandum to Employ Nicholas Allen as Pep Band Advisor.
  - Memorandum to Employ Sara Reid as Early Childhood Program Assistant.
  - Memorandum to Employ Michaela Johnson as Early Childhood Teacher.
  - Memorandum to Employ Emma Hall as Early Childhood Child Care Aide.
  - Memorandum to Employ Brianna Emond as Early Childhood Child Care Aide.
  - Memorandum of Change in Employment of Michael Pothast.
  - Recommendation for Tenure.
  - Extended Leave of Absence Agreement of Jeanne Radzak-Eng.
  - Resignation of Gail Cooke as Food Service Worker and Lateral Work Design to post position.

*A motion was made by Madill and seconded by Kniesl to approve the Consent Agenda. Passed Unanimously.*

**ACCEPT DONATIONS – NONE**

## **COMMENTS AND CONGRATULATIONS – NONE**

## **RECOGNITION OF VISITOR BUSINESS – NONE**

## **CORRESPONDENCE – NONE**

## **SUPERINTENDENT'S DISCUSSION ITEMS**

- Enrollment Update. Stays same until August
- Negotiations Update. Confidential negotiations meet tomorrow, met with bus drivers and have tentative agreement. Principals group will meet in the near future.
- Extracurricular Activity Quarterly Report/GASB84. Under Board control, more information soon.
- Hermantown Community Learning Center Construction Update. Waiting on panels, on hold currently.
- Essentia Wellness Center Construction Update. VIP opportunity coming from the city to attend.
- High School Track Construction Completion Schedule. It is completed and fields will get mowed.
- MSBA Strategic Pre-Planning Meeting on August 13, 2019.
- Other.

## **COMMITTEE REPORTS – NONE**

## **OLD BUSINESS**

- *A motion was made by Madill and seconded by Salmela to approve the agreement to continue membership with MREA. Passed unanimously.*
- *A motion was made by Peterson and seconded by Thornton to approve the agreement to continue membership with MSBA. Passed unanimously.*
- *A motion was made by Kneisl and seconded by Madill to approve the resolution to close specific grade levels. Passed unanimously via roll call vote.*
- *A motion was made by Thornton and seconded by Kneisl to approve the bread quotes for 2019-20. Passed unanimously.*
- *A motion was made by Madill and seconded by Salmela to approve the LTFM Plan. Passed unanimously.*

## **NEW BUSINESS**

- *A motion was made by Peterson and seconded by Thornton to approve the Payroll Generalist job description. Passed unanimously.*

## **CLOSED SESSION FOR THE PURPOSE OF DISCUSSING NEGOTIATION STRATEGIES**

*A motion was made by Mathew and seconded by Madill to close the meeting for the purpose of discussing negotiation strategies at 6:19 p.m. Passed Unanimously.*

*A motion was made by Madill and seconded by Thornton to open the closed meeting for the purpose of discussing negotiation strategies at 6:21 p.m. Passed Unanimously.*

*A motion was made by Madill and seconded by Peterson to close the closed meeting for the purpose of discussing negotiation strategies at 6:30 p.m. Passed Unanimously.*

**REOPEN MEETING TO THE PUBLIC**

*A motion was made by Madill and seconded by Peterson to reopen the meeting to the public at 6:30 p.m. Passed Unanimously.*

**ADJOURNMENT**

*A motion was made by Thornton and seconded by Madill to adjourn the meeting at 6:31 p.m. Passed unanimously.*

Respectfully Submitted,

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Jonathan Thornton, Clerk

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Dianne Mathews, Chair