

## HERMANTOWN COMMUNITY SCHOOLS

Minutes: April 27, 2020

The Board of Education of Hermantown Independent School District No. 700 met in regular session on Monday, April 27, 2020. Chair, Dianne Mathews, called the meeting to order at 6:00 P.M.

Mission Statement – Partnering with the community to support and prepare all learners to create their own future.

Members present: Gary Kneisl, Karly Madill, Dianne Mathews, Aaron Salmela, Tim Peterson, Jonathan Thornton, Ex-officio Member Kerry Juntunen, Superintendent, and Lance Takkunen, Director of Business Services.

Visitors: Tari Aanonsen, Steve Stupak, Renee Klinkner, Jason Wilcox, Gretchen Appelwick, John Muenich, Kristal Berg, Nancy Litman, Jenny Wiese, Karen Kucza and Kim Nelson.

### **SCHOOL BOARD MEETINGS HELD OFF SITE BY ELECTRONIC MEANS**

All future meetings of the Hermantown Community School Board will be conducted in accordance with the MN Statutes 13D.021. Meeting by telephone or other electronic means, until further notice.

### **APPROVE AGENDA**

*A motion was made by Thornton and seconded by Salmela to approve the amended agenda with the following additions, deletions, or corrections: Move out of consent agenda and put under Old Business: New Position Request for 1.0 FTE Preschool Teacher at Hermantown, New Position Request for 1.0 FTE Preschool Teacher at Pike Lake, New Position Request for Two 14 Hour School Readiness Child Care Aides at Hermantown, New Position Request for Two 14 hour School Readiness Child Care Aides at Pike Lake, New Position Request for Two 14 hour Program Assistants at Hermantown, New Position Request for Two 14 hour Program Assistants at Pike Lake. Remove Item XIV. Closed Session for the Purpose of Discussing Negotiation Strategies. Remove Item XV, Reopen Meeting to the Public. Passed Unanimously via roll call vote.*

### **APPROVE CONSENT AGENDA**

- Approve Minutes of Board Meeting dated April 13, 2020
- Approve and authorize payment of audited vouchers #104681-104747 and voided checks #104519 and #104257.
- Approval of Personnel Items
  - Retirement of Lauri Annoni as Family Consumer Science Teacher and Lateral Work Design to post position.
  - Lateral Work Design for 3.5 hours/day Health Assistant.
  - Memorandum of Change of Employment of Mary Gronseth.
  - Memorandum of Change of Employment of Angela Bailey.

*A motion was made by Madill and seconded by Mathews to approve the Consent Agenda. Passed Unanimously via roll call vote.*

### **ACCEPT DONATIONS**

- *A motion was made by Madill and seconded by Thornton to accept donations to the General and Extra-Curricular Funds received thru April 27, 2020. Passed Unanimously via roll call vote.*

## **COMMENTS AND CONGRATULATIONS**

- Middle School Principal Jenny Wiese thanked Donna McNelly and Teresa Jordan for donating face masks. Mrs. Wiese also thanked the bus drivers for cleaning the bus garage and bringing up paper and the Paraprofessionals for all their work with coordinating school work and child care.
- Interim Elementary School Principal Gretchen Appelwick thanked the Paraprofessionals for packing up school work for Wednesday pickups and child care help.
- Juntunen thanked Sheina Showen and the nursing staff for making sure we have proper staffing for our buildings and for all the health checks while staff enter the buildings.
- Mathews thanked everyone for making the process of Distant Learning go smoothly.

## **RECONGITION OF VISITOR BUSINESS – NONE**

## **CORRESPONDENCE**

- Board Members received an email from Steve Stupak offering to extend retirement date, if needed.

## **SUPERINTENDENT’S DISCUSSION ITEMS**

- Enrollment Update. Steady enrollment.
- Negotiation Update. Tentative agreement with Activities Director, will bring before Board at the next meeting.
- Turf Field. (exchange of funds) Centricity Credit Union will have funds into an account under the District’s name to transfer funds.
- Hermantown Community Learning Center Construction Update. Confirmation on furniture delivery. Nancy Litman and Lori Fichtner were there to help see what will be left behind and what will be brought to the new building. The May 11<sup>th</sup> Grand Opening will be postponed, probably until August/September 2020.
- Distant Learning Update. Working with the Department of Education to see what is working and what isn’t. How to get material out to families, how are families viewing this process. There will be a plan coming up to reach out to High Flyers and those who struggle. Senior parents are wondering what the end of the school year is going to look like for their seniors. John Muenich is fielding those questions. Yard signs will be handed out on Thursday at the High School
- St. Louis County Auditor Question Regarding Property Tax Collection and District Payment. Auditor asked how the School District will be able to handle our payment if they are not able to collect property taxes. We assured them that we will be able to carry on for a while with money in savings.
- Staffing and Programming for 2020-21. Administrative Council will be meeting on May 11<sup>th</sup> to address the staffing for next year. Direct your questions to the Principals before May 11<sup>th</sup>.
- Posting of Director of Buildings and Grounds Position. There have been several applicants. This job has also been posted to Indeed.
- Nurse’s use of SNAP. School Nurses Activity Program. Tracks immunizations and other issues. This program is expensive, but we have found out that Infinite Campus may be able to do all of this for us.
- Other. On May 26<sup>th</sup> there will be a facility meeting and administrative council will meet for LTFM Plan. The question was asked of Peterson, “How are our expenses and revenues impacted for this quarter.” We will receive all of our State funding. We have paid out all the coaches and extracurricular coaches/advisors in full, but we will not be collecting the revenue that Community Education and fees would generate.

## **COMMITTEE REPORTS**

- Mathews attended a few MSBA meetings virtually. Some questions that were asked were how to do remote meetings, what the statues are, and what the specifics under closed meetings are. Due to Juntunen's diligence in background checking, we are doing everything correctly. Last Wednesday, the Governor addressed questions concerning Distant Learning and the future.

## **OLD BUSINESS**

- *A motion was made by Kneisl and seconded by Salmela to approve the resolution of NLSEC Membership Enrollment Renewal. Passed unanimously via roll call vote.*
- *A motion was made by Salmela and seconded by Madill to approve the New Positions Requests for: 1.0 FTE Preschool Teacher at Hermantown, 1.0 FTE Preschool Teacher at Pike Lake, Two 14 Hour School Readiness Child Care Aides at Hermantown, Two 14 hour School Readiness Child Care Aides at Pike Lake, Two 14 hour Program Assistants at Hermantown, Two 14 hour Program Assistants at Pike Lake. Passed unanimously via roll call vote.*

## **NEW BUSINESS**

- New Position Request and Job Description for MARSS/Due Process Specialist. No action taken.
- New Position Request and Job Description for Administrative Assistant. No action taken.

## **ADJOURNMENT**

*A motion was made by Peterson and seconded by Madill to adjourn the meeting at 7:04 p.m. Passed unanimously via roll call vote.*

Respectfully Submitted,

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Jonathan Thornton, Clerk

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Dianne Mathews, Chair