

HERMANTOWN COMMUNITY SCHOOLS

Minutes: November 25, 2019

The Board of Education of Hermantown Independent School District No. 700 met in regular session on Monday, November 25, 2019, at the Administration Board Room. Chair, Dianne Mathews, called the meeting to order at 6:00 P.M.

Members present: Gary Kneisl, Karly Madill, Dianne Mathews, Aaron Salmela, Jonathan Thornton, and Ex-officio Member Kerry Juntunen, Superintendent, and Lance Takkunen, Director of Business Services.
Absent: Tim Peterson.

Visitors: Jenny Wiese, Tony Orman, Tari Aanonsen, Kelsey Olin, Jen Larson, and MaKenzie Johnson.

APPROVE AGENDA

A motion was made by Madill and seconded by Salmela to approve the amended agenda with the following additions, deletions, or corrections: Add under Consent Agenda: Memorandum to Employ Zach Jensen as 1.0 FTE Janitor. Remove Agenda Item XV. Closed Session for the Purpose of Discussing Negotiations Strategies and Item XVI. Reopen Meeting to the Public. Passed Unanimously.

APPROVE CONSENT AGENDA

- Approve Minutes of Board Meeting dated November 12, 2019.
- Approve and authorize payment of audited vouchers #103513-103612 and voided checks #102036, #102047, #103345, #103487, and #103507.
- Approval of Personnel Items
 - Resignation of Matt Lillie as Kids' Zone Child Care Aide and Lateral Work Design to post position.
 - Memo to employ Zach Jensen as a 1.0 FTE Janitor

A motion was made by Thornton and seconded by Kneisl to approve the Consent Agenda. Passed Unanimously.

ACCEPT DONATIONS

- *A motion was made by Salmela and seconded by Madill to accept donations to the General and Extra-Curricular Funds received thru November 25, 2019. Passed Unanimously.*

COMMENTS AND CONGRATULATIONS

- Tony Oman congratulated Elk Senior Students of the month for October: Devon Fedora and Katrina Martin.
- Middle School Principal Jenny Wiese thanked the Middle School staff and night custodians for all their work with Conferences.
- Juntunen congratulated Mathews for her trainings that she completed.
- Salmela congratulated the Drama Club for their recent play performance.

RECOGNITION OF VISITOR BUSINESS – NONE

CORRESPONDENCE – NONE

ADMINISTRATIVE REPORT

- Middle School Principal Jenny Wiese addressed the Board regarding the pros/cons with the change of 5th grade going from Upper Elementary to Middle School.

SUPERINTENDENT SEARCH

- Timeline for Superintendent Search was given out to Board Members so they can check their schedules. Discussion to get information out to the public.

SUPERINTENDENT'S DISCUSSION ITEMS

- Enrollment Update. Stable enrollment
- Hermantown Community Learning Center Construction Report. Construction is on track.
- Negotiations Update. No change. Meet with Principals on Wednesday.
- Turf Field Project Report. Topographical map is done. Borings will be done December 2nd. Three turf companies will come to give presentations and quotes.
- Strategic Planning Action Steps and Dates Draft Report. A plan was handed to all Board Members.
- Juntunen thanked the Board Members for their service.

COMMITTEE REPORTS

- Salmela attended the Turf Committee Meeting.

OLD BUSINESS – NONE

NEW BUSINESS

- 2020 Board Meeting Dates. No action taken.
- Cancellation of Board Meeting Schedule for December 16, 2019. No action taken.
- New Position Requests: 1.0 FTE Janitorial Staff, .2 FTE Payroll Generalist, and 1.0 FTE Mid-year addition of Counseling Staff. No action taken.

ADJOURNMENT

A motion was made by Madill and seconded by Thornton to adjourn the meeting at 6:59 .m. Passed unanimously.

Respectfully Submitted,

Jonathan Thornton, Clerk

Dianne Mathews, Chair