

HERMANTOWN COMMUNITY SCHOOLS
Minutes: January 14, 2019

The Board of Education of Hermantown Independent School District No. 700 met in regular session on Monday, January 14, 2019, at the Administration Board Room. Chair, Dianne Mathews, called the meeting to order at 6:00 P.M.

Members present: Gary Kneisl, Karly Madill, Dianne Mathews, Tim Peterson, Aaron Salmela, Jonathan Thornton, and, Lance Takkunen, Director of Business Services.
Absent: Ex-officio Member Kerry Juntunen, Superintendent

Visitor: Jenny Wiese, Karen Kucza, and Kristal Berg, and Tony Oman.

OATH OF OFFICE FOR NEWLY ELECTED SCHOOL BOARD MEMBERS

ELECTION OF OFFICERS

Board Chair

Aaron Salmela nominated Dianne Mathews, Mathews accepted. Approved Unanimously.

Vice Chair

Aaron Salmela nominated Jonathan Thornton and Dianne Mathews nominated Karly Madill, Madill accepted. 3 AYE, 1 NAY, 1 ABSTAIN, motion passes.

Clerk

Dianne Mathews nominated Jonathan Thornton, Thornton accepted. Approved Unanimously.

Treasurer

Dianne Mathews nominated Aaron Salmela, Salmela accepted. Approved Unanimously.

APPROVE AGENDA

A motion was made by Thornton and seconded by Madill to approve the amended agenda with the following additions, deletions, or corrections: Add Under Consent Agenda: Leave of Absence of Kari Jo Niemann, Leave of Absence of Sam Rodman, and Leave of Absence of Lindsey Beier.

APPROVE CONSENT AGENDA

- Approve Minutes of Board Meeting dated December 10, 2018.
- Approve and authorize payment of checks #4440-4441 audited vouchers #101045-101301, and voided checks #99378 and #100923.
- Approval of Personnel Items
 - Resignation of Leah Monson as Kids' Zone Child Care Aide.
 - Resignation of Chelsea King as Focus Teacher and Lateral Work Design to post position.
 - Lateral Work Design for a Food Service Worker.
 - New Position Request for Community Education and Kids' Zone Program Manager.
 - Memorandum to Employ Nicole Peterson as School Readiness Early Childhood Teacher.
 - Memorandum to Employ Alexander (Ben) Benson as Kids' Zone Child Care Aide.

- Memorandum to Employ Jared Nelson as Kids'Zone Child Care Aide
- Memorandum to Employ Ines Chandler as Kids' Zone Assistant Site Manager.
- Memorandum to Employ Jasmin Donley as Kids' Zone Child Care Aide.
- Memorandum to Employ Tammy Smith as Paraprofessional Long Term Substitute.
- Memorandum to Employ Jane Faegre as 6.5 hour Food Service Worker.
- Memorandum to Employ Kelsey Olin as Junior High Girls' Track Coach.
- Leave of Absence of Alison Thorson.
- Leave of Absence of Andrea Trush.
- Leave of Absence of William Bergquist.
- Leave of Absence of Emily Tessier.
- Leave of Absence of Connie Adamec.
- Leave of Absence of Courtney Kjoberg.
- Leave of Absence of Mike Sweeney.
- Leave of Absence for Kari Jo Niemann.
- Leave of Absence for Sam Rodman.
- Leave of Absence for Lindsey Beier.
- Designate the firm of Rupp, Anderson, Squire, and Waldspurger as the District's Legal Counsel for the 2019 year.
- Designate the Hermantown Star as the official newspaper for the District during the 2019 year.
- Authorize the use of the Hermantown School District's website as an alternative dissemination of information method.
- Set the mileage reimbursement rate at the IRS Standard Mileage Reimbursement rate for 2019. (.58 cents per mile)
- Designate Kerry Juntunen as the Local Education Authority Representative.
- Authorize and designate Kerry Juntunen and Lance Takkunen to lease, purchase and contract for goods and services within the budget approved by the School Board.
- Designate Kerry Juntunen to sign leases, purchases, and contract for goods and services.
- Authorize Kerry Juntunen to approve contracts up to bid law threshold.
- Authorize Kerry Juntunen to approve change orders on projects up to \$25,000.
- Authorize members of the Principals' Unit to approve contracts for D.J.s, yearbooks, photos, graduation rentals, and speakers for Staff Development.
- Designate US Bank, North Shore Bank of Commerce, Minnesota School District Liquid Asset Fund, Centricity Credit Union and PMA Securities as depositories for all School District monies for the 2019 year.
- Name Lance Takkunen, Shelly Janson, and Tari Aanonsen as designated representatives for the purpose of making electronic fund transfers on behalf of the School District.
- Compensation for Board Members shall be \$45, Chair; \$40, Clerk-Treasurer, \$35, All Other Members.
- The Board may authorize the use of a credit card by any officer or employee otherwise authorized to make a purchase on behalf of the district. If a district officer or employee makes or directs a purchase by credit card that is not approved by the School Board, the officer or employee is personally liable for the amount of the purchase. A purchase by credit card must otherwise comply with all statutes, rules, or district policy applicable to School District purchases.

A motion was made by Madill and seconded by Salmela to approve the Consent Agenda. Passed Unanimously.

RESOLUTION TO ACCEPT DONATIONS

A motion was made by Thornton and seconded by Madill to accept donations to the General and Extra-Curricular Funds received thru January 14, 2019. Passed Unanimously via roll call vote.

COMMENTS AND CONGRATULATIONS

- Middle School Principal Jenny Wiese congratulated the Hi-Flying Rockets Robotics Team for qualifying for the Boston Scientific State Robotics Tournament. Also, good luck to the Snowbotic Legends in the Sectional Tournament. All School spelling bee will be this Thursday, January 17th. The top 2 students will go on to Regionals.
- Mathews thanked all staff for the wonderful Holiday Programs.
- Tony Oman congratulated Elk Senior Students of the month for November: Bryce Bandelin and Katie Lessard and for December: Sam Anderson and Liberty Bergren.

RECOGNITION OF VISITOR BUSINESS

CORRESPONDENCE

- Juntunen and Renee Klinkner received an email from MDE regarding Indian Education.

SUPERINTENDENT'S INFORMATION

- Enrollment. Up slightly.

COMMITTEE REPORTS

- Thornton attended the Extracurricular Liaison Committee, which have met 3 different times since the last Board meeting, looking again at tiered approach and will be coming to the Board. New Board Members were filled in about the details regarding the tiered approach.
- Salmela attended the Hawk Complex Board meeting on December 19, 2018. They discussed the School's role in this and the objectives of the Committee. Who will fund and how will all 3 groups (City of Hermantown, Hermantown Schools and HAHA) make it work were also discussed.

OLD BUSINESS

- *A motion was made by Thornton and seconded by Madill to approve the Approve the MSDLAF/U.S. Bank Master Services Agreement and Appendix A-1 New Account/Change in Authorized Account Signers: General Fund/Dental Fund/ACH Account remove Karly Madill and add Aaron Salmela, Treasurer. Keep Dianne Mathews, Chair. Passed Unanimously.*
- *A motion was made by Madill and seconded by Mathews to approve the resolution to changes to the following polices: #102, #205, #401, #413, #419, #421, #504, #506, #509, #525, #530, #602, #611, #620, #707, #708, #709, and #903. Passed Unanimously via roll call vote.*

- *A Motion was made by Madill and seconded by Thornton to approve the 2019-20 School Calendar. Passed Unanimously.*
- *A Motion was made by Thornton and seconded by Salmela to approve the Resolution that Christopher Columbus Day shall not be recognized as an official Holiday. Passed Unanimously via roll call vote.*

NEW BUSINESS

- 2019 Committee and Outside Assignments. No action taken.
- Negotiation Committee Assignments. No action taken.
- *A Motion was made by Thornton and seconded by Salmela to approve the resolution in compliance with Minnesota State Statute 124D.03, closed grade levels shall open for a period of one business day, January 15, 2019, to accept a number of students into grade levels that are currently below the board authorized threshold. Passed Unanimously via roll call vote.*
- *A Motion was made by Peterson and seconded by Madill to approve the resolution of School Board Supporting Form B Application to Minnesota State High School League Foundation. Passed Unanimously via roll call vote.*

ADJOURNMENT

A motion was made by Thornton and seconded by Madill to adjourn the meeting at 7:38 p.m. Passed unanimously.

Respectfully Submitted,

Jonathan Thornton, Clerk

Dianne Mathews, Chair